

THE SENATE



Minutes of the meeting held on 8 June 2016

Present: The Vice-Chancellor (Professor D.J. Richardson) (in the Chair), Pro-Vice-Chancellor (Professor D. Petley and Professor N. Ward), the Executive Deans of Faculty (Professor J. Collier, Professor D. Edwards, Professor Y Tasker and Professor P. Gilmartin), Heads of Schools (Professor R. Jowett (Acting Head of School), Professor V. Moulton), Academic Representatives (Dr H. Adcock, Dr L. Biggart, Dr M. O'Connell, Dr S.D. Laycock, Professor F. Lettice, Dr T. Smith, Professor N. Spalding, Acting Dean of Students (Ms J. Amos), Ms C. Peasgood (CCN Representative) and the Student Representatives except for business marked ** (Mr L. McCafferty, Mr C. Rand and Ms J. Swo).

With: The Registrar and Secretary (Mr B. J. Summers), Academic Director of Pg Research Degree Programmes (Dr N. Watmough), Academic Director of Partnerships (Professor I Dewing), Head of Postgraduate Research Service, (Dr Vivien Easson), Director of Learning and Teaching Services (Dr A Blanchflower), Senior Administrative Assistant (Mrs R. Phillips) and Market Research Assistant (Miss J. Hardy), Head of Admissions (Ms A Delany) for items 38-41, Director of Research and Enterprise Division (Ms H. Lewis) for items 38-47.

Apologies: Head of School Representative (Professor G. Schofield), Academic Representatives (Professor D. Andrews, Dr R. Denison, Dr J. Drugan, Professor M. Frenneaux, Dr J. Turner and Dr M. Williams) Director of Information Services (Mr J. Colam-French)

38. MINUTES

Confirmed
the Minutes of the meeting held on 17 February 2016.

39. STATEMENTS BY THE VICE-CHANCELLOR

- Reported
- (1) the approval on behalf of Senate of nominations for Professor Emeritus awards to Professor Ian Harvey, Professor John Mitchell, Professor Val Lattimer, HSC, Professor Peter Liss CBE,FRS and Professor Andrew Watkinson
 - (2) the approval on behalf of Senate to of an Honorary Degrees for award in 2015/16 to Brenda Arthur, Lord Mayor of Norwich.
 - (3) and thanked the following members of Senate for whom this would be their last meeting: Professor Peter Womack, Professor Vincent Moulton, Professor Gillian Schofield, Dr Melanie Williams, Dr Joanna Drugan, Professor Nicola Spalding, Dr Stephen Laycock, Dr Maria O'Connell, Professor Fiona Lettice, Ms Claudine Richards, Mr Liam McCafferty and Mr Connor Rand.

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- (4) On the publication of the White paper: and the technical consultation taking place in relation to the Teaching Excellence Framework.
- (5) Professor Corinne Le Quéré, Director of the Tyndall Centre for Climate Change Research, has been elected as a Fellow of the Royal Society. The prestigious and respected title is given to scientists from the UK and the Commonwealth who have made "a substantial contribution to the improvement of natural knowledge, including mathematics, engineering science and medical science.
- (6) The award of the Queen's Award for Enterprise (International Trade), the United Kingdom's highest accolade for business success, to INTO UEA Joint Venture.
- (7) That the Privy Council has given the University approval to revise Statute 7 which is concerned with the dismissal of academic and academic related staff. As with the current Statute there will be a requirement for Senate nominees to sit on panels considering dismissals and appeals against dismissal. Senate was asked and confirmed it was content for these panel nominees to be drawn, in the first instance, from the pool of 16 academic representatives on Senate.

*40. UNIVERSITY PERFORMANCE

This minute is confidential and attached as a separate sheet.

*41. ADMISSIONS PERFORMANCE 2016

This minute is confidential and attached as a separate sheet.

*42. UEA RESEARCH REPORT 2016

This minute is confidential and attached as a separate sheet.

*43. FULL-TIME PHD SUBMISSION RATES

This minute is confidential and attached as a separate sheet.

44. MANAGING AND DEVELOPING ENGAGEMENT ACTIVITIES AT UEA

Considered

- (1) a presentation and report on the University's performance in relation to engagement from Professor Yvonne Tasker, including the first Engagement half-day, Engagement awards and the establishment of an Engagement network. (A copy is filed in the Minute Book, ref. SEN15D025)
- (2) recommendations with respect to the management and development of engagement activities at UEA:

- a) Schools will be responsible for managing engagement activity, ensuring that it is factored into workload planning, appraisal and promotions procedures, and that it is aligned with the strategic goals of the School, Faculty and University;
- b) PURE be used to capture engagement activities, providing Heads of School and others (Research Directors regarding impact opportunities, for example) with an overview of engagement activities on behalf of ATR and ATS staff;
- c) An annual half-day Engagement event will be established (on the model of the teaching day) in order to recognise and share best practice;
- d) A regular network of academics with expertise in engagement (with past award winners taking a key role) will replace the current Engagement Executive; supported by ARM and with input from REN, the network will provide a forum for innovation and good practice in the area of public engagement;
- e) A member of Executive Team will provide the academic lead on engagement ensuring oversight of training, support and web presence. For 2016/17 this will be Dean HUM, current Chair of Engagement Executive.
- f) Arrangements to be reviewed for effectiveness in May 2017.

(Senate noted that development work would be required on PURE before it could be used in this way which may delay the implantation of recommendation b).)

RESOLVED

- (1) recommendations b) to f)
- (2) that recommendation a) be re-phrased such that engagement activity has to be "aligned with the objectives of the new UEA Plan".

*45. ASSESSMENT AND FEEDBACK

This minute is confidential and attached as a separate sheet.

*46. EFFICIENCY OF DELIVERING TEACHING

This minute is confidential and attached as a separate sheet.

*47. EMPLOYABILITY

This minute is confidential and attached as a separate sheet.

*48. HONORARY DEGREES AND APPOINTMENTS COMMITTEE

This minute is confidential and attached as a separate sheet.

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49. APPOINTMENT BY SENATE OF A REPRESENTATIVE TO SERVE ON COUNCIL

Reported

- (1) that the Council includes amongst its membership two representatives of the Senate;
- (2) that the members are currently Ms Helen Lewis (2018) and Professor Gillian Schofield (2016)
- (3) that the term of office of Professor Gillian Schofield will end on 31 July 2016;
- (3) that nominations have been sought for the vacancy and the following nominations received:
Professor Mark Searcey – nominated by Professor Philip Gilmartin
Dr Nalini Boodhoo – nominated by Professor Neil Ward

Considered

the two nominations.

(A secret ballot was undertaken and Dr Boodhoo was the successful candidate).

Recommended

that Dr Nalini Boodhoo be appointed to Council as one of the two Senate representatives on Council.

50. SENATE MEMBERSHIP

Reported

that the terms of office of the following Senate members would expire on 31 July 2016 or were otherwise stepping down:

HEADS OF SCHOOLS

HUM

Professor P. Womack (2016)

SCI

Professor V. Moulton (2016)

SSF

Professor G. Schofield (2016)

FMH

Professor Rosalynd Jowett (2016)

ACADEMIC REPRESENTATIVES

HUM

Dr J. Drugan (2016)

Dr M. Williams (2016)

FMH

Professor N. Spalding (2016)

SCI

Dr S.D. Laycock (2016)

Dr M. O'Connell (2016)

SSF

Professor F. Lettice (2016)

Claudina Richards (2017)

Considered

the recommendation that the following members were approved:

HEAD OF SCHOOL REPRESENTATIVES

HUM

Professor Lee Marsden (PPL) (2019)

SCI

Professor Mark Searcey (PHA) (2019)

SSF

Professor Paul Dobson (NBS) (2019)

FMH

Professor Rosalynd Jowett (2017)

ACADEMIC REPRESENTATIVES

HUM

Dr David Nowell-Smith (LDC) (2019)

Dr Karen Schaller (LDC) (2019)

FMH

Dr Kelly Walker (HSC) (2019)

SCI

Dr Beatriz De La Iglesia (CMP) – (2019)

Dr Robert Gray (MTH) – (2019)

SSF

Professor Kenny Coventry (PSY) (2019)

Dr Alfonso Avila-Merino (NBS) (2019)

Please note that from the 2016/2017 Academic year all Academic Directors
may attend Senate and have the right to debate, but not to vote.

RESOLVED

51. SENATE COMMITTEES – MEMBERSHIP

Considered

the recommendations in the report. (A copy is filed in the Minute Book, ref.
SEN15D030)

RESOLVED

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52. REVIEW OF HIGHER DOCTORATES

Considered

a recommendation from the Learning and Teaching Committee that the University cease offering the following higher degrees: Doctor of Laws (LLD), Doctor of Letters (LittD) and Doctor of Science (ScD). (A copy is filed in the Minute Book, ref. SEN15D031).

RESOLVED

53. STARRED FIRSTS

Considered

a recommendation from the Learning and Teaching Committee that the classification of starred first degrees will not be available to any student registering on a course from 2016/17 onwards. (A copy is filed in the Minute Book, ref. SEN15D032)

RESOLVED

54. ENRICHMENT WEEK

Received

a progress report. (A copy is filed in the Minute Book, ref. SEN15D033).

55. LEARNING AND TEACHING COMMITTEE

Received

a round-up report of the meetings of the Committee held on 2 December 2015, 27 January 2016, 16 March and 11 May 2016. (A copy is filed in the Minute Book, ref. SEN15D034).

56. ITEMS FOR REPORT

Received

the items for report. (A copy is filed in the Minute Book, ref. SEN15D035).

- (1) Heads of Schools for 2016/17
- (2) Union of UEA Students – Election 2016/17 Results

57. DATES OF MEETINGS IN 2016/17

Reported

that the dates of the Senate meetings have been confirmed as:

Wednesday 9 November 2016 – 2pm
Wednesday 11 January 2017 – 2pm
Wednesday 1 March 2017 – 2pm
Wednesday 7 June 2017 – 2pm

**58. BUSINESS CONTINUITY

Received

the confidential and reserved report on the University business continuity plans. (A copy is filed in the Minute Book, ref. SEN15D036)

Considered

the detail of the provisions and updated nomenclature.

RESOLVED