

THE SENATE



There will be a meeting of the Senate at 2pm on Wednesday 9 November 2016, in the Council Chamber, the Council House, University Plain.

Registrar and Secretary
2 November 2016

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Senate. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Items in Section C are for information only. Any member of the Senate may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 7 November 2016. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Senate Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can be found online at the Committee Office website at <https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/senate/senate-2016-2017>

2. MINUTES

To confirm
the Minutes of the meeting held on 8 June 2016 (Enclosed).

3. CONFIRMATION OF CHAIR'S ACTION

To confirm
Chair's action taken since the last meeting of Senate on 8 June 2016:

1. Emeritus Professorship for Professor David Russell in 2016.
2. The appointment of Emma Sutton as the University Disciplinary Officer, with effect from 1 October 2016, following an internal recruitment and selection exercise. The appointment ends on 30 September 2019.
3. Recommendations from the Learning and Teaching Committee which required Chair's action (SEN16D001 Divider A)

4. STATEMENTS BY THE VICE-CHANCELLOR

SECTION A: ITEMS FOR DISCUSSION AND ACTION

*A1. UNIVERSITY PERFORMANCE

To consider

the University's current and future performance following recent reports:

- (1) **Admissions performance 2016 and plans for 2017**
A confidential oral report from the Academic Director of Admissions and the Director of Admissions, Recruitment and Marketing.
- (2) **Performance in Key Domestic League Tables**
A confidential report summarising the University's performance in the 2016 Complete University Guide, The Good University Guide (The Times – now published jointly with The Sunday Times), and the Guardian League table. SEN16D002 (Divider B)
- (3) **National Student Survey 2016**
The confidential outcome of the 2016 National Student Survey SEN16D003 (Divider C)
- (4) **Good Honours 2016**
A confidential report summarising the University's performance. SEN16D004 (Divider D)
- (5) **Assessment and Feedback**
A confidential report on work to improve the University's performance. SEN16D005 (Divider E)
- (6) **Teaching efficiency**
A confidential report on the progress being made in reducing the number of modules with low enrolments. SEN16D006 (Divider F)

A2. ENTERPRISE

To consider

the academic performance of the University in relation to enterprise. A report from the Pro Vice Chancellor, Professor Fiona Lettice and the Director of Research and Enterprise Division, Helen Lewis is attached. SEN16D007 (Divider G)

A3. EMPLOYABILITY

To report

that in June 2016 Senate resolved that improving employability had to be a key University priority for 2016/17 and as such there should be an employability update at each meeting of Senate in 2016/17.

To consider

a report from the Director of Research and Enterprise Division, Helen Lewis, and the Head of the Careers Service, James Goodwin. SEN16D008 (Divider H)

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

SEN16A001

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Any member of the Senate may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 2 November 2015.

Please look under 1. Business of the Agenda for details of how to view these documents.

B1. UEA RESEARCH ETHICS POLICY

To report

- (1) that the Senate approved the current UEA Research Ethics Policy on 15th June 2011.
- (2) that the University Ethics Committee, chaired by Professor Nigel Norris, undertook a review in view of the changes in the research environment, and taking into account new legislation and the requirements of funders and sponsors.

To consider

a revised and updated University Research Ethics policy recommended by the University's Research Executive. SEN16D009 (Divider I)

*B2. UEA RESEARCH INTEGRITY REPORT 2015/16

To consider

a report summarizing UEA's activities undertaken to support and strengthen understanding and application of research integrity issues in the period 1st August 2015 to 31st July 2016 which includes a high-level statement on any formal investigations of research misconduct that have been undertaken SEN16D010 (Divider J)

To recommend

that assurances be given to Council on the activities undertaken to support and strengthen understanding and application of research integrity issues across UEA; that the processes in place for dealing with allegations of misconduct in research are transparent, robust and fair and continue to be appropriate for UEA's needs; the very small number (2) of formal investigations of research misconduct undertaken mean that it is not possible to identify any trends and further analysis is not warranted.

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 2 November 2015.

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. ANNUAL REPORT FROM SENATE TO COUNCIL

To receive

the confidential 2015/16 report from Senate to Council. SEN16D011

C2. THE SENATE 2016/17

To receive

- (1) the Senate – Membership. SEN16D012
- (2) the Senate - Standing Orders SEN16D013

SEN16A001

C3. RESERVED AREAS OF BUSINESS AND CONFIDENTIALITY

To receive

statements of the University's policies on reserved areas of business and confidentiality. SEN16D014

C4. LEARNING AND TEACHING COMMITTEE

To receive

a round up report from the Learning and Teaching Committee from it's meeting on 22 June 2016 and 6 July 2016. SEN16D015

C5. DATES OF MEETINGS IN 2016-2017

To report

that the remaining dates for meetings in 2016-2017 are:

Wednesday 11 January 2017

Wednesday 1 March 2017

Wednesday 7 June 2017

C6. DATE OF NEXT MEETING

To report

that the next meeting of the Senate is scheduled for Wednesday 11 January, 2017.
This is an 'if necessary' meeting.

SECTION D: RESERVED BUSINESS

Please look under 1. Business of the Agenda for details of how to view these documents.