



LTC16D012

Title: *SSF LTQC Course Approvals*
Author: Heather Reynolds
Date: 27.8.16
Circulation: List of recipients
Agenda: 19.10.16
Version: Final Version
Status: Open

Issue

To receive minor changes course proposal for **MA Adult Literacy and Learning for Global Change** from the Faculty of Social Sciences Learning, Teaching and Quality Committee.

Recommendation

None.

Resource Implications

None.

Risk Implications

None.

Equality and Diversity

None.

Timing of decisions

SSF LTQC approved 17.8.16

SSF EXEC approved 28.7.16

Course title amendment to be made available Sept 2016.

Further Information

Contact details: Heather Reynolds, Learning and Teaching Coordinator, telephone 01603 592517, email: h.reynolds@uea.ac.uk, for any queries/further information relating to this document.

Background

N/A

Discussion

N/A

Attachments

Minor Changes Course Proposal.



LEARNING & TEACHING SERVICE

MINOR CHANGES COURSE PROPOSAL FORM

(taught programmes only)

for **NEW COURSES** and
MINOR AMENDMENTS
 with **NO RESOURCE IMPLICATIONS**

Please refer to the course proposal Procedure and Guidance CP-2013 to complete this or any other course proposal form: to ensure the correct form is being used; for information on early considerations and timescales; for general guidance on the course approval process; and for notes on completing the form.

Course Title(s)	new course? <i>note 1</i>		If no, please give existing course code
MA Adult literacy, lifelong learning and development: international perspectives – proposed change is to the title of this course. To become: Adult literacy and learning for global change		N	T1X350101
School(s) of study & Faculty			
School of Education and Lifelong Learning, Social Sciences Faculty			
Proposer & proposer's school			
Anna Robinson-Pant, EDU			
Proposed start date (of new course or of changes)			<i>note 2</i>
September 2016			
I can confirm that this proposal meets the criteria for using the Minor Changes Course Proposal Form <i>note 3</i>			Y

This form is in 5 parts:

- Part 1 Summary and Rationale
- Part 2 Impact Assessment
- Part 3 Academic Case including Programme Specification
- Part 4 Key Information Set (KIS) data
- Part 5 Approvals and Notification

The initiator is responsible for completing parts 1-4

UEA LEARNING & TEACHING SERVICE

MINOR CHANGES COURSE PROPOSAL

Part 1 SUMMARY AND RATIONALE

Course One				
S1	a	SCHOOL(S) OF STUDY	School of Education and Lifelong Learning	
<i>note S1c</i>	b	FACULTY or FACULTIES	SSF	
	c	JOINT COURSE? (ie owned/taught by more than one School)	YES	
			NO	x
d	NAME OF COURSE DIRECTOR (Home School)	Anna Robinson-Pant, EDU		
	e	NAME OF DEPUTY COURSE DIRECTOR (partner School, for Joint Courses only)	N/A	
S2 <i>note S2a</i>	a	COURSE TITLE	Adult literacy, lifelong learning and development: international perspectives	
<i>note S2b</i>	b	COURSE CODE	T1X350101	
<i>note S2c & S2d</i>	c	AWARD	MA Adult literacy, lifelong learning and development: international perspectives	
	d	EXIT AWARD(S) AND TITLE(S)	Postgraduate Diploma Postgraduate Certificate	
	e	FULL/PART-TIME (please specify)	FT	
	f	LOCATION (UEA Norwich, UEA London, Distance Learning)	UEA	
	g	AVAILABLE FROM:	September 2016	
S3 <i>note S3a</i> <i>note S3b</i>	a	PROFESSIONAL AWARD (if any)		
	b	ACCREDITING/VALIDATING BODY (if relevant)		
		Website (URL)		
		Date when accreditation/validation may take place		
S4 <i>note S4</i>	LEVEL	Sub-degree (e.g. Cert. Dip.)		
		Undergraduate		
		Integrated Masters		
		Masters	X	

		Other postgraduate (please specify)					
S5 <i>note S5a</i>	a	DURATION (years or months)	1 year				
<i>note S5b</i>	b	MODE OF ATTENDANCE (full-time, part-time, distance, other)	FT				
S6 <i>note S6</i>	PLACEMENT(S)/WORK-BASED LEARNING REQUIRED		<table border="1"> <tr> <td>YES</td> <td></td> <td>NO</td> <td>X</td> </tr> </table>	YES		NO	X
YES		NO	X				
			If YES, does this conform with the UEA's code of practice on placements?				
S7 <i>note S7</i>	RELEVANT SUBJECT BENCHMARK STATEMENT(S)						
S8 <i>note S8</i>	ENTRY REQUIREMENTS		Degree Subject: Social Science Degree Classification: 2.1 or equivalent Special Entry Requirements: Relevant teaching experience desirable				
S9	JACS Subject Level Code(s) To be completed by the Planning Office following approval of the Business Case						
S10	UCAS ADMISSION CODE / COURSE CODE To be completed by the Planning Office following approval of the Business Case						
S11 <i>note S11</i>	FURTHER INFORMATION available via...						
S12	COURSE HIGHLIGHTS (for publication in University Prospectus / Website / other publicity) NB Please include employability prospects/career possibilities						
<i>note S12</i>	<p>The MA Adult Literacy, Lifelong Learning and Development: International Perspectives is intended for those working in adult education and basic literacy, particularly in international and community development programmes. We welcome people working in policy, planning and evaluation roles, as well as teachers from colleges, schools and literacy programmes.</p> <p>From 2016, the course will benefit from linkages with the newly established UEA UNESCO Chair in Adult literacy and learning for social transformation.</p>						

****Please copy and paste the above table for additional (related) courses****

S13	RATIONALE FOR PROPOSAL
<i>note S13</i>	Please explain why you are proposing this/these new course(s) or these course amendments, and why this proposal is being offered at this time. See guidance notes for further indication of what to include in this section.

The only amendment being proposed is to the course title and the content of the course remains unchanged. This is following feedback from those involved in recruitment who suggested that the current title is too long and is making recruitment difficult. The proposed new title is:

Adult literacy and learning for global change

This title has been discussed and trialled with UEA international staff based overseas (particularly in SE Asia) in order to gauge how it would be received in various markets. On their suggestion, we decided to include the word 'global' in the title. The course director has also discussed this title with current students and former students who agreed that this better reflects the content of the course.

The main rationale for the change of course title is to improve recruitment. There will also be a closer fit with the UNESCO Chair title (Adult literacy and learning for social transformation') which we anticipate will enhance recruitment through UNESCO policy/practitioner networks.

UEA LEARNING & TEACHING SERVICE

MINOR CHANGES COURSE PROPOSAL

Part 2 BUSINESS CASE

note BC

BC1	ACADEMIC AND RECRUITMENT STRATEGY	Consult with HOS, Faculty Dean, PLN, ARM (including Admissions)
	NOT REQUIRED	

BC2 <i>note BC2</i>	MARKET RESEARCH	Consult with Market Research team
	NOT REQUIRED	

BC3 <i>note BC3</i>	MARKET DEMAND AND RECRUITMENT	Consult with Careers and Employability team
	NOT REQUIRED	

BC4 <i>note BC4</i>	STUDENT NUMBERS AND TUITION FEES	Consult with HOS, PLN, Faculty Dean, FFM
	NOT REQUIRED	

BC5	IMPACT		
BC5.1 <i>note BC5.1</i>	EQUALITY AND DIVERSITY	Consult with Equality & Diversity Manager and Widening Participation team	
a	Does the course and/or School cover a subject area(s) which traditionally attract(s) a very specific or narrow student profile?	YES	
		NO	x
b	If yes, what steps will be taken to attract non-traditional students to the course/School? (Aspects to consider include: age, disability, ethnicity (home and international), gender, sexual orientation, religion and belief, and socio-economic group.)		
c	Will students undertake placements/ come into direct contact with vulnerable groups as part of their study? If so, will a CRB be required?		
	NO		

BC 5.2 <i>note</i> BC5.2	CURRENT STUDENTS AND/OR APPLICANTS		
a	Have School SSLCs been consulted regarding this proposal? If YES, what has been their input/response?	YES	
		NO	x
	Current and former MA adult literacy students have been consulted and the title takes account of their feedback		
b	Will any current students or applicants be affected by this proposal?	YES	
		NO (go to 5.3)	X
c	Evidence of consultation of current students and written consent obtained Please briefly describe what consultation has taken place and what responses there have been. Is there full support from all members of the relevant student cohort(s)?		
d	Informing applicants What arrangements have been made (for informing applicants who may be affected by any change(s)? Written notification, including advice about any alternative options that may be given, must be sent to applicants holding unconditional/ conditional firm or conditional insurance offers.		
BC5.3 <i>note</i> BC5.3	ACADEMIC STAFF	Consult with HOS, Dean of Faculty	
	What is the impact / what are the resource implications of the proposal on academic staff?		
a	Please give an indicative number of <u>additional</u> teaching hours required within the school to deliver the new course/changes to the course in any one year		N/A
b	Is a new discipline or specialism being introduced that requires a new appointment?	YES	
		NO	x
c	Are new appointments required to meet any additional hours?	YES	
		NO	x
d	If yes to either b or c above, how many of what type (eg Teaching and Scholarship, Teaching and Research) and at what level?		
e	What is the source of funding for new academic staff?		
f	Are there any implications outside the sponsoring School/s e.g. service teaching, by other Schools of Studies?		
g	Are any other teaching adjustments required? For example, will new modules be introduced, other modules withdrawn or combined?		

BC5.4 <i>note</i> BC5.4	COURSE RATIONALISATION	Consult with HOS, Dean of relevant Faculties, PLN	
a	DO ANY SIMILAR COURSES ALREADY EXIST AT UEA?	YES	
		NO	x
	If YES, please specify Course name, UCAS Code(s) / Course codes		
b	IS/ARE ANY COURSE(S) TO BE CLOSED TO NEW APPLICANTS AS PART OF THIS PROPOSAL?	YES	
		NO	x
	If YES, please specify Course name, UCAS Code(s) / Course codes and date from which course(s) is to be withdrawn?		
c	Please give an indicative number of teaching hours <u>released</u> within the school in any one year by the closure of the courses listed above		

BC6	PHYSICAL RESOURCES
	NOT REQUIRED

BC7 <i>note</i> BC7	IMPACT / RESOURCE IMPLICATIONS FOR OTHER UNIVERSITY SERVICES
	NOT REQUIRED

BC8	ADDITIONAL COMMENTS
	NOT REQUIRED

BC9	PROPOSER'S RESPONSE TO COMMENTS IN BC7 & BC8 ABOVE
	NOT REQUIRED

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MINOR CHANGES COURSE PROPOSAL

Part 3 ACADEMIC CASE (including Programme Specification)

AC1	COURSE MANAGEMENT INFORMATION				
AC1.1	REGULATORY FRAMEWORK (please tick all that apply)				
	Undergraduate Regulations (including Integrated Masters)				
	Postgraduate Taught Regulations				X
	Graduate Diplomas				
	PGCE				
AC1.2a	Is the course as a whole assessed on a pass/fail basis?	YES		NO	x
AC1.2b	Are any modules assessed on a pass/fail basis?	YES		NO	x
AC1.2c	If so, how many modules and what is the credit volume for each module?				

AC2 <i>note AC2.1</i>	YEAR WEIGHTINGS AND PROGRESSION REQUIREMENTS (For undergraduate or integrated masters courses only)				
Please select only from the permitted options - see UG/PGT regulations					
Stage <i>Note AC2.2</i>	Level	Year of course	Weightings	Progression requirement	Exit Award <i>Note AC2.3</i>
Stage 0	Level 3				
Stage 1	Level 4				
Stage 2	Level 5				
Year Abroad / in Industry					
Stage 3	Level 6				
Stage M	Level 7				

AC3	BOARD OF EXAMINERS				
AC3.1	Is there an existing Board of Examiners?	YES	x	NO	
AC3.2a	If YES, which existing board will be responsible for the course?	Same as current board EDU-MED EDU-MLLD EDU-MAP			

AC3.2b	If NO, please enter details for new board of examiners				
	Are any new external examiner(s) required?	YES		NO	x
AC3.3b	If yes, how many?				

PS	PROGRAMME SPECIFICATION
<i>note</i> <i>PS</i>	This part of the form will serve a dual purpose. Please read the guidance note carefully before completing
PLEASE ATTACH AN UPDATED PROGRAMME SPECIFICATION WITH TRACKED CHANGES SHOWING AMENDMENTS TO THE COURSE	

AC4	MODULE OUTLINES FOR EXISTING COMPULSORY MODULES
	NOT REQUIRED

AC5	MINOR CHANGES TO EXISTING MODULES
	NOT REQUIRED

AC6	NEW MODULES
	NOT REQUIRED

AC 7 <i>note</i> <i>AC7</i>	DEFINED CHOICE
	NOT REQUIRED

AC8 <i>note</i> <i>AC8</i>	JOINT COURSES		
	Is the proposed course is a joint course?	YES	
		NO	x
	If YES, how will the student experience be managed?		

AC9	COMMENTS/FEEDBACK FROM EXTERNAL PROFESSIONALS/ BODIES
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	Is this course accredited or validated by a Professional, Statutory or Regulatory Body (PSRB)?	YES	
		NO	x
If NO, go to AC10			
<i>note AC9</i>	If YES, please provide a summary of Professional, Statutory or Regulatory Body (PSRB) approval, if appropriate. Append any relevant documents as Appendix 3		

AC10	COMMENTS ON ACADEMIC CASE AND PROGRAMME SPECIFICATION
COMPLETION OF THIS SECTION TO BE COORDINATED BY LEARNING AND TEACHING SERVICE (LTS)	
<i>note AC10</i>	Please circulate Parts 1, 3 & 4 to the following for their additional comments within 10 working days. NB these comments should focus on the <i>ACADEMIC CONTENT</i> of the proposal.
Date of circulation:	10 June 2016
AC10.1	Careers Manager (CCEN)
<p>I have had a look at the proposal for the renaming of the MA course as below and can see no issues from a Careers perspective.</p> <p>Best wishes</p> <p>Gaynor</p> <p>Gaynor Egan Careers Adviser, SSF Careers Service at CareerCentral</p> <p>Direct tel +44 (0) 1603 597255</p>	
AC10.2	Learning & Teaching Service (LTS) Manager (UG or PGT, as appropriate)
No comments to report.	
AC10.2	Equality & Diversity Manager (PPE)
No comments to report.	

AC11	PROPOSER'S RESPONSE TO COMMENTS IN AC9 & AC10 ABOVE
<i>note</i> <i>AC11</i>	

MINOR CHANGES COURSE PROPOSAL**Part 4 KEY INFORMATION SET (KIS) DATA**

KIS	KEY INFORMATION SET data (undergraduate courses only)						<i>Note KIS</i>
KIS1	Quantitative KIS data						<i>Note KIS1</i>
		Year 1	Year 2	Year 3	Year 4	Year 5	
1.1	Percentage of assessment by written exams						
1.2	Percentage of assessment by practical exams						
1.3	Percentage of assessment by coursework						
1.4	Percentage of time in scheduled learning and teaching activities						
1.5	Percentage of time in guided independent study						
1.6	Percentage of time on placements						
KIS2	Professional Accreditation						<i>Note KIS2</i>
2.1	Name of accrediting body (if applicable)						
2.2	Please give details, including any memberships, exemptions etc that the award confers. Please also give accrediting body website URL.						
2.3	Is the accreditation dependent on specific module choices? If so, please include URL of web pages where these details are outlined.						

MINOR CHANGES COURSE PROPOSAL

Part 5 APPROVALS AND NOTIFICATION

APPROVALS

Note AP

THIS SECTION WILL BE COORDINATED BY THE SECRETARY TO YOUR FACULTY TEACHING AND LEARNING QUALITY COMMITTEE (FLTQC)				
AP1	APPROVAL OF THE BUSINESS CASE			
	APPROVAL/SIGNATURES	Name	Signature/ evidence of approval	Date
AP1.1	School Director of Learning, Teaching and Quality	Lee Beaumont	Lee Beaumont	28.7.16
AP1.2	Head of School (on behalf of School Board)	Nalini Boodhoo	Nalini Boodhoo	28.7.16
AP1.3	Dean of Faculty (on behalf of Faculty Executive)	Jacqueline Collier	Jacqueline Collier	28.7.16
AP1.4	LTC (if relevant)			
AP1.5	Council (if relevant)			
AP1.6	Reasons for approval being withheld (and by whom)			

AP2	APPROVAL OF THE ACADEMIC CASE			
AP2.1	Head of School	Name	Signature	Date
	Approved:	Nalini Boodhoo	Nalini Boodhoo	28.7.16
	Approved with amendments:			
	Rejected:			
	Comments (if any):			

AP2.2	Faculty Associate Dean (for Faculty LTQC)	Name	Signature	Date
	Approved:	Ratula Chakraborty	Ratula Chakraborty	17.8.16
	Approved with amendments:			
	Rejected:			
	Comments (if any):			
AP2.3	PVC Academic (for LTC)	Name	Signature	Date
	Approved:			
	Approved with amendments:			
	Rejected:			
	Comments (if any):			
Where applicable:				
AP2.4	Secretary to Council	Name	Signature	Date
	Approved:			
	Approved with amendments:			
	Rejected:			
	Comments (if any):			

MINOR CHANGES COURSE PROPOSAL

<i>Note N1</i> NOTIFICATION OF APPROVAL				
This section should be completed by Faculty FLTQC Secretary once a course proposal has been approved. Its purpose is to ensure that relevant Offices are informed of the approval of course proposals (new courses and course amendments), in accordance with the procedures for course approval.				
FACULTY				SCHOOL
NEW COURSE?	Y	N	If NO, please enter existing course code	
DEGREE AWARD (e.g. BSc/MA)				
TITLE OF PROGRAMME				
START DATE			LENGTH OF COURSE	
Course Approved by:		Name of Committee Chair		Date of approval
Faculty Learning and Teaching Quality Committee (FLTQC)				
Learning and Teaching Committee (LTC)				
RELEVANT OFFICE INFORMED? *insert date				
Planning Office	Admissions and Marketing	Learning and Teaching Service	Union of UEA Students	
*	*	*	*	
sis.records@uea.ac.uk	arm.operations@uea.ac.uk	Email the LTS coordinator responsible for the course	union.academic@uea.ac.uk	

<i>Note N1</i> IMPLEMENTATION ACTIONS	
COURSE NAME	NEW ROUTE CODE
ACTION	DATE
COURSE INFORMATION LIVE IN ADMISSIONS	
PROGRAMME SPECIFICATION UPLOADED ONTO WEBSITE	
COURSE PROFILE UPLOADED ONTO SITS	
COURSE CLOSURES COMMENCED (where appropriate)	

Title: SCI LTQC New Course Proposals
Author: Karin Goodby
Date: 07 October 2016
Circulation: Learning and Teaching Committee – 19 October 2016
Agenda:
Version: Final
Status: Open

Issue

To receive a **report on new (risk category 1: low risk) courses** for the following courses within the Schools of the Science Faculty:

Undergraduate:

Environmental Sciences BSc Environmental Sciences and International Development
BSc Climate Change
BSc Climate Change with a Year In Industry
MSci Climate Change.

Recommendation

None.

Resource Implications

Not applicable.

Risk Implications

Not applicable.

Equality and Diversity

Not applicable.

Timing of decisions

Not applicable.

Further Information

Contact details: Karin Goodby, Learning and Teaching Coordinator, telephone 01603 593505, email: k.goodby@uea.ac.uk for enquiries about the content of the paper.

Background

Not applicable.

Discussion

Not applicable.

Attachments

CP1 course approval for Environmental Sciences and International Development (BSc)
CP1 course approval for Climate Change (BSc, MSci, Year in Industry)

Course Proposal Outline Form (CP1) for Taught programmes only



Please complete and forward electronically to the SCI Senior Faculty Manager, Laura Mcgonagle at L.Mcgonagle@uea.ac.uk.

Title of course (including award)	BSc Environmental Sciences and International Development
Date of first student intake/year of implementation	2017-18
Duration of degree	3 years
School(s) of Study	ENV and DEV
Proposer (Lead Academic)	This form has been completed by Prof Andrew Lovett since the EGID Course Director (Dr Ros Boar) is away from UEA until late August. Dr Boar knows about, and approves of, the planned change.

Part 1 – Description of proposal

1a Provide a brief description of the proposal

The proposal is simply to rename the BSc course in Environmental Geography and International Development to Environmental Sciences and International Development. This change has been suggested by the UEA Geography Working Group (chaired by Prof Neil Ward) as part of steps to simplify the UEA Geography offering and particularly reduce confusion between courses with similar names (e.g. Environmental Geography and International Development in ENV, Geography and International Development in DEV). The proposed name is also a better reflection of the content of the course since it is a joint degree between ENV and DEV and has no compulsory Geography modules within it. The 'Environmental Geography' label was introduced a number of years ago to try and attract more students studying A-Level Geography into ENV and DEV, but is now less relevant since both Schools now have more explicitly Geography focused courses.

1b What are the unique selling points of the course?

A joint degree spanning ENV and DEV expertise and interest. The course profile will remain unchanged, just the name will be altered.

1c How does the course complement the existing School/Faculty/University portfolio of courses?

N/A. The proposal is for a name change of an existing course.

1d How does the course join up with the School Plan (including Admissions, Teaching, Employability and Research)?

N/A. The proposal is for a name change of an existing course.

1e Please provide an estimate of additional student numbers to be included in the School student numbers targets (at steady state)

No additional numbers are envisaged.

1f Please include details of market intelligence/market scanning to support the proposal

N/A. The proposal is for a name change of an existing course.

1g Does the proposal involve collaboration with another school within the University, or another provider external to the UEA? If so provide details

The course is a joint degree between ENV and DEV. Both Schools support the name change.

1h Will the programme require accreditation from a professional, statutory or regulatory body? If so please detail

No.

1i Will any new modules be required or existing modules changed, and if so please list (including the number of credits, by stage, that are affected)?

No

1j Will any existing degree programmes be affected by this course proposal e.g. change in title, pathways changed, merged or closed? If so please detail. For course closures, please complete a **Course Closure Form (CC1)** and include with this form.

Yes. The proposal is to rename the existing Environmental Geography and International Development course to Environmental Sciences and International Development

1k Please outline features of the programme e.g. Year Abroad, Year in Industry, placement requirements (including requirement for DBS), off campus delivery, eLearning

There is an optional Development Work Experience module in the final year.

Head of School Support/Authorisation



Head of School name and signature:

Date: 29 July 2016

On completion of the above, please forward to **Senior Faculty Manager**

Office Use Only – For completion by Associate Dean L&T in consultation LTS Coordinator Please refer to UEA course proposal and approval process guidance notes to assign a risk category. Risk category agreed, please tick the box below

Risk category 1 (low risk)

Risk category 2 (high risk)

For risk category 1 only CP4 (Academic Design) required **N**. If **Y**, please details which sections. If **N**, proceed direct to completion of CP5 (Notification of Approval and set up – for LTS use only)

Not required

Associate Dean (Learning and Teaching) Support/Authorisation



Associate Dean (L&T) name and signature

Date 4th August 2016

Comments from Associate Dean ADM **in consultation with ARM**.

If we are going forward for 2017/18, the following things that will need to be changed /done for September open day

- 1) New geography flyer to be produced (previous print to be destroyed)
- 2) New ENV flyer to be produced (previous print to be destroyed)
- 3) Check of SCI open day brochure to see whether it can still be used or if a new version needs to be prepared (EGID to ESID change, loss of EGCC)
- 4) Check of JSC talks banner to check it still makes sense
- 5) Briefing for all staff in ENV and DEV but also for all ARM staff working in SCI / other Admissions directors etc.
- 6) Website (GEOG and ENV) to be changed and all copy revised
- 7) For this information to feed into the new geography video

List of A levels to become the same as that for Environmental Sciences, namely:

‘One of Biology, Chemistry, Economics, Environmental Science / Studies, Geography, Geology, Mathematics, Physics.’

Associate Dean (Admissions) Support/Authorisation

Approved by email

Dr Susan Matthews

Associate Dean (Admissions) name and signature

Date 4th August 2016

For risk categories 2 only. Upon completion of Business Plan (CP2) and Financial Plan (CP3):

Office Use Only – For completion by Senior Faculty Manager, in consultation with ARM Executive and Faculty Executive

Comments and recommendations from **ARM Executive**, made to Faculty Executives upon full proposal made.

Comments and recommendations from SFM, made to Faculty Executives upon proposal made.

Senior Faculty Manager name and signature

Date

Where applicable, comments made by the Faculty Executive on the proposal

Approved by Faculty Executive (Yes, No, N/A)

Date

Course Proposal Outline Form (CP1) for Taught programmes only



Please complete and forward electronically to the SCI Senior Faculty Manager, Laura Mcgonagle at L.Mcgonagle@uea.ac.uk.

Title of course (including award)	BSc Climate Change; BSc Climate Change with a Year In Industry and MSci Climate Change.
Date of first student intake/year of implementation	2017-18
Duration of degree	3 or 4 years
School(s) of Study	ENV
Proposer (Lead Academic)	This form has been completed by Prof Kevin Hiscock with input from Prof Rachel Warren (Environmental Geography and Climate Change Course Director) and Dr Stephen Laycock (SCI AD-A).

Part 1 – Description of proposal

1a Provide a brief description of the proposal

The proposal is simply to rename the BSc courses in Environmental Geography and Climate Change to Climate Change. This revision has been suggested by the UEA Geography Working Group (chaired by Prof Neil Ward) as part of steps to simplify the UEA Geography offering. The proposed name is also a better reflection of the content of the course as a pathway through the BSc course in Environmental Sciences (i.e. the existing course does not have specific or compulsory Geography modules within it). The 'Environmental Geography' label was introduced a number of years ago to try and attract more students studying A-Level Geography into ENV, but is now less relevant since the School now has more explicitly Geography-focused courses.

1b What are the unique selling points of the course?

A degree spanning ENV modules in both climate science and policy. UEA through ENV, CRU and TYN is renowned for its research into the mechanisms of climate change and strategies to mitigate and adapt to its effects, and this reputation is a key feature in attracting applicants. Current students tell us that they chose the Environmental Geography and Climate Change course because they were motivated by the desire to study a Climate Change degree compared to the wider Environmental Sciences degree that is offered.

1c How does the course complement the existing School/Faculty/University portfolio of courses?

N/A. The proposal is for a name change of an existing course.

1d How does the course join up with the School Plan (including Admissions, Teaching, Employability and Research)?

N/A. The proposal is for a name change of an existing course. By simplifying the UEA Geography offering, the standalone Climate Change degree should attract more applicants in line with the School Plan to expand student numbers. Adopting this strategy, the entry requirements require amending to align with the BSc course in Environmental Sciences in asking for ABB including one science-based subject A-level from the preferred list. This list includes A-Level Geography but should also appeal to students with A-Level backgrounds in STEM subjects and earth and environmental sciences and so widening interest in the degree course.

1e Please provide an estimate of additional student numbers to be included in the School student numbers targets (at steady state)

The Environmental Geography and Climate Change courses currently recruit 8 – 10 students and so a name change to Climate Change would aim to improve this number to between 10 and 15 students.

1f Please include details of market intelligence/market scanning to support the proposal

N/A. The proposal is for a name change of existing courses but a search for courses related to the "climate" keyword on UCAS shows that there are very few. There are no specific courses with just "Climate Change". Others that specifically mention

climate change in the title are: Zoology with Climate Change Studies (C319) at Bangor University; Meteorology and Climate (F790) at Reading University; and Geography, Urban Environments and Climate Change (L722) at Wolverhampton University. None of these three courses encompass the range of climate science and policy topics offered in ENV across the earth sciences, atmospheres & oceans, environmental biology and social sciences sectors.

1g Does the proposal involve collaboration with another school within the University, or another provider external to the UEA? If so provide details

No.

1h Will the programme require accreditation from a professional, statutory or regulatory body? If so please detail

No.

1i Will any new modules be required or existing modules changed, and if so please list (including the number of credits, by stage, that are affected)?

No.

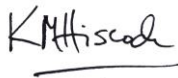
1j Will any existing degree programmes be affected by this course proposal e.g. change in title, pathways changed, merged or closed? If so please detail. For course closures, please complete a **Course Closure Form (CC1)** and include with this form.

Yes. The proposal is to rename the existing Environmental Geography and Climate Change courses to Climate Change.

1k Please outline features of the programme e.g. Year Abroad, Year in Industry, placement requirements (including requirement for DBS), off campus delivery, eLearning

There are MSci and Year In Industry four-year variants offered alongside the three-year Climate Change programme.

Head of School Support/Authorisation



Head of School name and signature:

Date: 29 July 2016

On completion of the above, please forward to **Senior Faculty Manager**

Office Use Only – For completion by Associate Dean L&T in consultation LTS Coordinator Please refer to UEA course proposal and approval process guidance notes to assign a risk category. Risk category agreed, please tick the box below

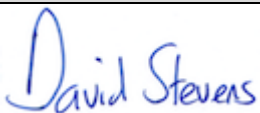
Risk category 1 (low risk)

Risk category 2 (high risk)

For risk category 1 only CP4 (Academic Design) required **N**. If **Y**, please details which sections. If **N**, proceed direct to completion of CP5 (Notification of Approval and set up – for LTS use only)

Not required

Associate Dean (Learning and Teaching) Support/Authorisation



Associate Dean (L&T) name and signature

Date 4th August 2016

Comments from Associate Dean ADM **in consultation with ARM.**

Agreed, subject to the continuation of the BSc Climate Change (and variants) degree be reviewed after 2018 entry student number confirmed, with a view to closing this programme should the minimum of number of 10 students in total not be recruited in 2018.

If we are going forward for 2017/18, the following things that will need to be changed /done for September open day

- 1) New geography flyer to be produced (previous print to be destroyed)
- 2) New ENV flyer to be produced (previous print to be destroyed)
- 3) Check of SCI open day brochure to see whether it can still be used or if a new version needs to be prepared (EGID to ESID change, loss of EGCC)
- 4) Check of JSC talks banner to check it still makes sense
- 5) Briefing for all staff in ENV and DEV but also for all ARM staff working in SCI / other Admissions directors etc.
- 6) Website (GEOG and ENV) to be changed and all copy revised
- 7) For this information to feed into the new geography video

List of A levels to become the same as that for Environmental Sciences, namely:

‘One of Biology, Chemistry, Economics, Environmental Science / Studies, Geography, Geology, Mathematics, Physics.’

Associate Dean (Admissions) Support/Authorisation

Approved by email

Dr Susan Matthews

Associate Dean (Admissions) name and signature

Date 4th August 2016

For risk categories 2 only. Upon completion of Business Plan (CP2) and Financial Plan (CP3):

Office Use Only – For completion by Senior Faculty Manager, in consultation with ARM Executive and Faculty Executive

Comments and recommendations from **ARM Executive**, made to Faculty Executives upon full proposal made.

Comments and recommendations from SFM, made to Faculty Executives upon proposal made.

Senior Faculty Manager name and signature

Date

Where applicable, comments made by the Faculty Executive on the proposal

Approved by Faculty Executive (Yes, No, N/A)

Date