

NEW STUDENTS CHECKLIST



TO DO BEFORE YOU ARRIVE

- Complete Online Registration as soon as you receive the email asking you to do so
- Put your arrival date in your diary! Info on arrival dates will be on the website on your school or graduate schools pages and the accommodation office will send information for those living on campus
- Check your school or graduate school page for induction information and a range of other information from your school
- Apply to Student Finance and/or secure your funding

International students:

- Apply for your visa to study in the UK (there is a pre-departure checklist in your Pre-Departure Guide)

Students with disabilities

- Apply to Student Finance or NHS Bursaries for your Disabled Students' Allowance
- Complete the forms: Information and Disclosure Form (all applicants), Notification of Medical Condition (if relevant to you), Personal Emergency Evacuation Plan (if relevant to you) and send to disability@uea.ac.uk

TO BRING WITH YOU

- Identification documents and your NI number. International, EU and students born outside the UK should bring your passports, visas and the decision letter you received with your visa
- Certificates for qualifications (if you didn't apply through UCAS) and any other documents you need to register on your course. International students, you should bring any documents listed on your CAS
- If your religion means you don't study or sit exams on any particular day, put this in a letter to the Director of Student and Academic Services and bring it to your campus registration event
- Enough money for your first few days – before your student loan clears or you are able to open a bank account
- Your UEA IT username and password you generated when completing online registration. You will need this a lot.

TO DO WHEN YOU GET TO UEA

- Register with a doctor
- Take a campus tour
- Pay your fees if you are paying yourself or someone is paying them for you
- Check out dates for induction events for other relevant services at UEA, eg Student Support Services, Careers Central
- If you are living off campus, register with your local council (likely Norwich City Council) to gain council tax exemption (if you are eligible)
- Attend your registration event (unless you are a UK undergraduate student in University accommodation, in which case you are automatically registered!)
- Attend your school or graduate school induction events