

THE COUNCIL



There will be a meeting of the Council at 10.30am on Monday 16 May 2016 in Committee Room 2, The Council House, University Plain.

There will be refreshments available outside the room from 10.15am.

Registrar and Secretary
9 May 2016

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Council. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Council ask for them to be discussed. Items in Section C are for information only. Any member of the Council may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 12 May 2016. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Learn tab
- Then find the Council Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can be found online at the Committee Office website at (<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/council/council-2015-2016>)

2. MINUTES

To confirm
the minutes of the Council meeting held on 14 March 2015 (Enclosed)

3. STATEMENTS BY THE CHAIR OF COUNCIL

4. STATEMENTS BY THE VICE-CHANCELLOR

Statements that are not covered by the Vice-Chancellor's report (below at A1).

SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

*A1. REPORT FROM THE VICE-CHANCELLOR

To receive

a confidential report from the Vice-Chancellor. COU15D048 (Divider A)

*A2. CONSIDERATION OF RECENT LEAGUE TABLE PERFORMANCE

To consider:

a confidential report from the Vice-Chancellor regarding recent league table performance and identifying how this might impact the University's future budgets. COU15D049 (Divider B)

*A3. THE SAINSBURY LABORATORY/THE NORWICH RESEARCH PARK

To consider

a confidential report from the Pro Vice-Chancellor (Research and Enterprise) regarding developments at The Sainsbury Laboratory and the Norwich Research Park.. COU15D050 (Divider C)

A4. CAMPUS RE-DEVELOPMENT

To receive

a presentation on progress to date with identifying the programme of work to re-develop the campus.

*A5. HEFCE ANNUAL ASSESSMENT OF INSTITUTIONAL RISK

To receive

the confidential annual letter from HEFCE (dated 4 March 2016) regarding the HEFCE annual assessment of institutional risk together with a report from the Director of Finance, Planning and Governance. COU15D051 (Divider D)

*A6. APPOINTMENT OF AUDITORS

To note

that the University recently held a tendering exercise for the external audit and internal audit contracts.

To receive

a confidential recommendation from the Chair of Audit Committee that the following appointments be made:

1. KPMG be appointed as external auditors with the appointment taking effect with the audit of the 2016/17 financial statements. The current auditor will complete the 2015/16 audit.
2. Pricewaterhouse Coopers be appointed as internal auditors with effect from 1 August 2016 at which time Deloitte will retire.

COU15D052 (Divider E)

COU15A008

***A7. AUDIT COMMITTEE**

To consider

a confidential report from the Registrar and Secretary regarding the composition of Audit Committee. COU15D053 (Divider F)

***A8. UNIVERSITY OF EAST ANGLIA STAFF SUPERANNUATION SCHEME**

To consider

a confidential report from the UEASSS Scheme Administrator regarding potential changes to the UEASSS pension scheme. COU15D054 (Divider G)

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Please look under 1. Business of the Agenda for details of how to view these documents.

***B1. REPORT FROM THE FINANCE GROUP**

To consider:

a confidential report from the Finance Group including commentary on the draft budget for 2016/17 and the future years' financial forecasts. COU15D055 (Divider H)

B2. APPOINTMENT OF BANKERS

To receive

a recommendation from the Director of Finance, Planning & Governance that Barclays Bank PLC be appointed as the University's bankers and that authority be given to key officers to act in respect of online banking. COU15D058 (Divider I)

B3. POWER OF ATTORNEY

To approve

a report from the Registrar & Secretary regarding renewal of a power of attorney. COU15D056 (Divider J)

B4. HEALTH & SAFETY REPORT TO COUNCIL

To receive

a report from the Health and Safety Executive. COU15D057 (Divider K)

B5. REPORT FROM THE COUNCIL MEMBERSHIP COMMITTEE

To consider

a report from the Council Membership Committee recommending COU15D059 (Divider L):

1. appointments to the Council and sub-committees; and
 2. a change to the name and terms of reference of the Committee; and
 3. a change to the membership of the Committee.
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COU15A008

SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. ITEMS FOR REPORT

To receive
the following Item for Report. COU15D060

- (1) Sealings

C2. UNION OF UEA STUDENTS – ELECTION 2016/17 RESULTS

To report
the results of the election:

Full Time Officers

- Activities and Opportunities Officer - Joe Zilch
- Welfare, Community and Diversity Officer - Jo Swo
- Undergraduate Education Officer - Theo Antoniou-Phillips
- Campaigns and Democracy Officer - Amy Rust
- Postgraduate Education Officer - Madeleine Colledge

Part Time Officers

- Non Portfolio Officers- Chris Ball, Tom Etheridge, Finn Northrop and Jack Robinson.
- Women's Officer- Abbie Mulcairn
- Environment Officer- Veronica White
- Ethical Issues Officer- Emmanuel Agu
- Ethnic Minorities Officer- Tarun Sridhar
- LGBT+ Officer (open place) – Sharmin Hoque
- LGBT+ Officer (transgender/non-binary) – Lee Brown
- International Officer- Malaika Jaovisidha
- Students with Disabilities Officer- Kate Snape
- Mature Students Officer- Louise Rudd

C3. DATE OF NEXT MEETING

To report
that the date of the next Council meeting is on Monday 4 July 2016 at 10.30am.

C4. DATES OF MEETINGS IN 2016/2017

To confirm
that the meetings of Council in 2016/2017 have been confirmed as:

Monday 10 October 2016 – 10.30am
Monday 28 November 2016 – Council Strategy Conference – All day
Monday 16 January 2017 – 10.30am
Monday 13 March 2017 – 10.30am
Monday 15 May 2017 – 10.30am
Monday 26 June 2017 – 10.30am

SECTION D: RESERVED AGENDA

No items have been received