

**COU15D058**

**Title:** *Council Membership Committee: report to Council*  
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**Issue**

Council Membership Committee met on 14 March 2016. This report details the discussions held at that meeting and makes recommendations for future membership of Council and other Committees.

**Recommendation**

Recipients are asked to note the items discussed and confirm the recommendations appearing after each substantive item.

**Resource Implications**

There are no resource implications.

**Risk Implications**

There are no risk implications identified.

**Equality and Diversity**

The University recently advertised for prospective Council members. These applications were scored against the skills matrix used as part of the recent Council Effectiveness Review. A shortlist was developed and these candidates were invited to meet with the Vice-Chancellor, Deputy Chair of Council and Registrar & Secretary. Recommendations for appointment were taken forward to the Council Membership Committee for final consideration.

**Timing of decisions**

Following approval of recommendations highlighted below the relevant appointments or amendments will take effect from the time identified.

**Further Information**

Further information is available from Ian Callaghan, Director of Finance, Planning & Governance ([i.callaghan@uea.ac.uk](mailto:i.callaghan@uea.ac.uk)).

## **Discussion**

The following items were discussed at the last meeting of Council Membership Committee:

1. Membership of Council

It is recommended that:

- Gillian Maclean be appointed to Council with effect from 1 August 2016. Ms Maclean will remain a member of Audit Committee but her status on that Committee will be as a Council nominated member.
- Jeremy Clayton and Stephen Blease be appointed to Council with effect from 1 August 2016.
- All three of these appointments to Council will be for a period of three years renewable for a further period of three years.

2. Council Membership Committee

It is recommended that the Council Membership Committee be re-designated as the Governance Committee with terms of reference and membership as attached at Appendix 1 to this report.

3. Appointment of Chancellor

Discussions continue with a prospective candidate for the role of Chancellor upon the retirement of Rose Tremain.

4. Audit Committee

This is the subject of a separate paper to this meeting of Council.

## **Attachments**

Appendix 1: terms of reference and membership for the Governance Committee.



## GOVERNANCE COMMITTEE

### Membership

|            |  |
|------------|--|
| Ex officio | The Chair of Council (Chair)<br>The Deputy Chair of Council<br>A further Independent member of Council<br>Vice-Chancellor<br>Registrar & Secretary |
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### Terms of Reference

- 1) To make recommendations to the Council for the appointment of independent members to the Council.
- 2) To appoint Council members to Council boards and committees.
- 3) To ensure the University follows best practice in governance matters including:
  - a. overseeing periodic reviews of Council Effectiveness;
  - b. monitoring the implementation of the outcomes of periodic reviews of Council Effectiveness;
  - c. to consider recommendations received from the Committee of University Chairs in respect of governance.
- 4) To consider any other matters that Council may ask the Committee to address.
- 5) The Committee may establish working groups for particular purposes and in particular the periodic reviews of Council Effectiveness and co-opt additional members to such working groups.