

COU15D057

**Title:** University Health and Safety Executive Report to Council  
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### **Issues**

This report is a routine report updating Council on health and safety data relating to the University.

### **Recommendation**

Members are asked to note the following information.

### **Resource Implications**

**Not applicable - this report is for information.**

### **Risk Implications**

**Not applicable - this report is for information.**

### **Equality and Diversity**

There are no equality or diversity implications.

### **Timing of decisions**

Not applicable - this report is for information.

### **Further Information**

Requests for further information or queries may be addressed to the Director of Safety Services [p.donson@uea.ac.uk](mailto:p.donson@uea.ac.uk) Tel: 01603 592199.

### **Background**

Not applicable - this report is for information.

### **Discussion**

#### Reporting of accident data to Council

Accident and fire safety statistics are provided to the Higher Education Statistics Agency (HESA) for the academic calendar year (1<sup>st</sup> August to 31<sup>st</sup> July).

## Accidents and Incidents

	1 <sup>st</sup> November 2015 to 31 <sup>st</sup> March 2016	2014/15	2013/14
Staff	86	152	148
Students	12	27	35
Others	9	18	32
<b>Total</b>	<b>107</b>	<b>197</b>	<b>228</b>
Reportable	6	12	13

### Reportable accidents

Reportable accidents are categorized into *deaths*, *specified injuries*, *over 7-day injuries* (accidents which result in incapacity for work for more than seven consecutive days), and *dangerous occurrences* (certain incidents which have the potential for causing serious injury without actually having done so). The university is also required to report any accident to a non-employee that resulted in their being taken to hospital, the accident is related to work or a defect in the premises.

In the period 1st November 2015 to 31st March 2015 there have the following reportable accidents:

#### **Over seven day absence** accidents:

A cleaner fractured a hand after slipping over in a car park.

A sports assistant dislocated a shoulder when struck by a bag falling off a bed in a first aid room.

A maintenance team co-ordinator injured an arm by slipping over on a wet manhole cover.

An administrator broke a bone in a little finger after being hit by a cyclist on a pedestrian crossing.

A lifeguard injured their back when the lifeguard chair broke underneath them.

A cleaner injured their back after slipping down three steps while carrying several bin bags.

## Fire Safety

The following is a list of fires in the period from 1<sup>st</sup> November 2015 to the 31<sup>st</sup> March 2016.

<b>Date</b>	<b>Building/Area</b>	<b>Cause Of Fire</b>
22/11/15	Suffolk Terrace	Burnt shower curtain
25/11/15	Village	Cooking – fat in grill ignited
4/2/16	Constable Terrace	Small fire on balcony. Residents trying to video a flaming heart on a baking tray for valentines
10/3/16	Suffolk Terrace	Bacon under grill ignited