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## **The Charlie Dimont Scholarship**

The Charlie Dimont Scholarship is awarded annually to enable a student to study a Taught Masters course in either the School of Politics, Philosophy, Language and Communication Studies or in a Film, Television and Media Studies subject in the School of Art, Media and American Studies.

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Have applied for a place on either:
    - i. A Taught Masters course in the School of Politics, Philosophy, Language and Communication Studies.
    - ii. A Taught Masters course in the School of Art, Media and American Studies.
2. Preference will be given to applicants who have applied for a place on:
  - i. A Taught Masters course in the School of Politics, Philosophy, Language and Communication Studies.
  - ii. A Taught Masters course in a Film, Television and Media Studies subject in the School of Art, Media and American Studies.

### **Value of award**

3. The value of the Scholarship is £2,500, which is to be awarded towards the recipient's tuition fees.

### **Selection process**

4. The Scholarship will be awarded by a Selection Panel whose decision is final.
5. The recipient will be chosen based on their:
  - a. Academic history.
  - b. Potential for further academic progress.
6. When considering applications, the Panel may give preference to applicants:
  - a. Who have had their study disrupted by extenuating circumstances.<sup>1</sup>

### **Scholarship terms**

7. If two candidates are judged to be of sufficient and equal merit, the prize will not be divided. The recipient will be chosen following interviews with the Selection Panel.
8. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.
9. The Scholarship is payable on the registration of the successful student.
10. The recipient is not able to hold this Scholarship alongside any other UEA Scholarships.
11. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

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<sup>1</sup> Extenuating circumstances will be considered on a case-by-case basis by the Selection Panel.

*Application Process:*

All applicants to a course which fits the criteria will be eligible and will be considered for the award based on their application to the course.

*Selection Process:*

The Selection Panel will be arranged with HUM for a specific date. The Panel should include a Chairperson – ideally one of the Associate Deans of HUM – and between two and three other members.

Each panel member will score the applications. The preferences set out in rule 5 are meant to offer guidance and are to be used at the Panel's discretion. The panel will justify the selection of the recipient based primarily on the selection criteria set out in rule 4.

All scores will be collected, panel discussion on relative merits welcomed, and the top-scoring applicant will be offered the Scholarship. The Chair has the casting vote if required.

The Panel will inform the Stewardship team in the Development Office of the successful applicant and two reserve applicants. Justification for their choices must be included with the decision.

*Communications:*

ARM will keep a record of the Scholarship winners on Hobsons, but the Development Office is responsible for informing applicants of the status of their application and arranging payment of the scholarship.

Successful applicants should be emailed with the news and sent the terms of the Scholarship.

## **The David Higham Scholarship – Crime Fiction**

The David Higham Scholarship – Crime Fiction is awarded to a Postgraduate student within the School of Literature, Drama and Creative Writing to support them in their second year on the MA in Creative Writing (Crime Fiction).

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Have a place on the MA Creative Writing (Crime Fiction)

### **Value of award**

2. The Scholarship is worth £5,000 and the possibility of an offer of representation. £3,500 will be awarded towards the recipient's second year tuition fees and the remaining £1,500 will be given as a grant payment.

### **Selection process**

3. The Scholarship is awarded by a Selection Panel whose decision is final.
4. The recipient will be chosen on the basis of:
  - a. Literary potential within the crime fiction genre.

### **Scholarship terms**

5. If two candidates are deemed to be of equal merit, the Scholarship will be divided. There shall be no more than two recipients in any one year.
6. No person will be awarded the Scholarship more than once.
7. The recipient will not be able to hold another UEA or donor funded scholarship at the same time.
8. The recipient will not have a literary agent.
9. David Higham Associates will be in contact with the recipient personally.
10. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

### **Application Process:**

Applicants to the Scholarship will submit their first creative submission from the course and an additional covering letter of up to 500 words which should include their creative experience and intentions.

### **Selection Process:**

All applications will be given to David Higham Associates staff members, who will select their preferred candidate, giving reasoning for their choice.

### **Communications:**

The Stewardship Officer will ensure that email is sent out to all potential applicants with an invitation to apply to the scholarship.

### **Contacts:**

Georgette Ward – Development Manager  
Henry Sutton, Jean McNeil – LDC tutors, UEA  
Veronique Baxter, Anthony Goff – David Higham Associates

## **The David Higham Scholarship**

The David Higham Scholarship is awarded to a Postgraduate student within the School of Literature, Drama and Creative Writing to enable them to undertake an MA in Creative Writing (Prose Fiction) at UEA.

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Have a place on the MA Creative Writing (Prose Fiction)

### **Value of award**

2. The Scholarship is worth £5,000 towards the recipient's tuition fees and the possibility of an offer of representation from David Higham Associates.

### **Selection process**

3. The Scholarship is awarded by a Selection Panel whose decision is final.
4. The recipient will be chosen on the basis of:
  - a. Literary potential

### **Scholarship terms**

5. The Scholarship is payable after the recipient has completed the University's registration process.
6. If two candidates are deemed to be of equal merit, the Scholarship may be divided. There shall be no more than two recipients in any one year.
7. No person will be awarded the Scholarship more than once.
8. The recipient cannot hold another UEA or donor funded scholarship at the same time.
9. The recipient will be offered representation by David Higham Associates so will not already have a literary agent.
10. David Higham Associates will be in contact with the recipient personally.
11. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

### **Application Process:**

Applicants to the Scholarship send a covering letter of up to 500 words in addition to their course application which explains their suitability for the Scholarship and includes their financial need, if relevant. The application should also include details of creative experience and intentions.

### **Selection Process:**

All applications will be given to David Higham Associates staff members, who will select their preferred candidate, giving reasoning for their choice.

### **Communications:**

The Stewardship Officer will ensure that email is sent out to all potential applicants with an invitation to apply to the scholarship.

### **Contacts:**

Georgette Ward – Development Manager  
Henry Sutton, Jean McNeil – School tutors, UEA  
Veronique Baxter, Anthony Goff – David Higham Associates

## **The Maria Bourboulis Scholarship**

The Maria Bourboulis Scholarship is awarded by The Panaspis Trust in memory of UEA Alumna Maria Bourboulis, to continue her wish to support Greek students at UEA.

The Maria Bourboulis Scholarship is awarded to an Undergraduate student, of Greek nationality, to enable them to study at UEA.

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Be of Greek nationality
  - b. Be ordinarily residing in Greece
2. Preference will be given to candidates who:
  - a. Are enrolled on the BA Social Work course
  - b. Are enrolled on a course with in the Faculty of Social Sciences

### **Value of award**

3. The Scholarship is worth £3,000 annually for the duration of the recipient's course. It is awarded towards the recipient's tuition fees.

### **Selection process**

4. The Scholarship is awarded by a Selection Panel whose decision is final.
5. The recipient will be chosen on the basis of:
  - a. Academic potential
  - b. Academic history
  - c. Financial need
6. When considering the merit of applications, the Selection Panel may give preference to applicants:
  - a. Who are care leavers.
  - b. Who have had their study disrupted by extenuating circumstances.<sup>1</sup>
  - c. Who have care responsibilities.

### **Scholarship terms**

7. The Scholarship is payable after the recipient has completed the University's registration process.
8. If two or more candidates are deemed to be of equal merit, the Scholarship will not be divided. The Selection Panel will decide on the winner following interviews with each candidate.
9. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.
10. No person will be awarded the Scholarship more than once.
11. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

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<sup>1</sup> Extenuating circumstances will be considered on a case-by-case basis by the Selection Panel.

**Application Process:**

All eligible applicants will be sent information about the scholarship and will be invited to apply.

Applicants will be assessed on their UCAS application with special reference to their personal statement, and on an essay of 500 words detailing the impact the scholarship would have on their university career.

**Selection Process:**

The Scholarship is awarded by a Selection Committee appointed by the Head of Admissions which includes representatives from the Admissions team, the Recruitment team and the International Office.

The committee will rank applications based on the criteria in rule 5, with specific reference to preferences outlined in rule 2, along with those listed in rule 6.

The ranked scores and reasoning will be returned to the Development Office, where the Stewardship Officer will inform the successful candidate.

**Contacts:**

David Ellis – Development Manager

## **The Mike Hammond Scholarship**

The Mike Hammond Scholarship will allow a student to study on an Undergraduate degree course in the School of Economics at the University of East Anglia.

### **Eligibility**

1. To be eligible for the Scholarship, applicants must:
  - a. Have applied for a place on any undergraduate degree in the School of Economics.
  - b. Have achieved, or expect to achieve, grades that meet the requirements of the course, at A Level or equivalent.
  - c. Have no criminal record.
  - d. Come from a household with a total income of less than £30,000.
2. Preference will be given to candidates who:
  - a. Come from a household in which their parents or guardians did not complete Higher Education.

### **Value of award**

3. The Scholarship will contribute £5,000 annually towards the recipient's course fees for up to three years.

### **Selection process**

4. The Scholarship will be awarded by a Selection Committee whose decision will be forwarded to the donor, Mike Hammond, for his final approval. Their combined decision is final.
5. The recipient is chosen based on their:
  - a. Academic history.
  - b. Academic potential.
  - c. Financial need.
6. When considering the merit of applications, the Selection Committee may give preference to applicants:
  - a. Who are care leavers.
  - b. Who have had their study disrupted by extenuating circumstances.<sup>1</sup>
  - c. Who live in a low participation neighbourhood.<sup>2</sup>
  - d. Who have care responsibilities.

### **Scholarship terms**

7. The Scholarship is payable after the recipient has completed the University's registration process.
8. If two or more candidates are deemed to be of equal merit, the Scholarship will not be divided. The Selection Committee will decide on the winner following interviews with each candidate.
9. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.

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<sup>1</sup> Extenuating circumstances will be considered on a case-by-case basis by the Selection Panel.

<sup>2</sup> One which has been identified as having a low percentage of people attending university compared to the National average.



10. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

*Application Process:*

Eligible applicants to UEA are informed of this Scholarship in an email which will be sent by ARM as part of their normal CRM practice. They will be invited to fill in an application form, which in the past has asked them to answer the question: The average yearly pay for a CEO of a FTSE 100 company is £4.3 million compared to £26,500 for the average UK worker. What are the implications of such an unequal distribution of wealth?

Applications will go through the Stewardship Officer and will be checked against the criteria in the rules above before being passed on to the Committee.

*Selection Process:*

The Scholarship has in the past been awarded by a selection panel made up of the Director of Admissions in the School of Economics, the Undergraduate Admissions Officer in the School of Economics and a third member of the academic admissions team in the School of Economics.

The Committee should include a member of staff who can act as Chair – such as a Head of School or an Associate Dean of the Faculty – and two or three other appropriate members of staff who are senior in their School.

The Committee will score each applicant and will be asked to justify their top three applicants based primarily on the points in rule 4 – rule 5 should be used at the Committee's discretion.

The Committee will report their justifications and scoring of the applicants back to the Stewardship Officer.

The donor, Mike Hammond, may view the Scholarship applications of the chosen recipient and two runners up before the students are advised of the outcome with the right to enter into discussions with the Selection Committee if he so wishes. However, the final decision rests with the Selection Committee.

*Communications:*

The Stewardship Officer will contact the recipient to let them know that they have been successful, but not before getting in contact with Admissions to ensure that no other Scholarships have been offered to the applicant and that the information has been recorded on Hobsons.

*Contacts:*

DM: David Ellis

## **The Fitzmaurice Scholarship**

The Fitzmaurice Scholarship has been established to support an exceptional student with financial need in the School of Politics, Philosophy, Language and Communication Studies studying for any Postgraduate Taught course in Philosophy and is awarded annually.

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Have applied for a place on any postgraduate taught or research course in Philosophy in the School of Politics, Philosophy, Language and Communication Studies.

### **Value of award**

2. The Scholarship contributes £4,000 towards the recipient's tuition fees for one year (or pro-rata for part-time students).

### **Selection process**

3. The Scholarship will be awarded by a Selection Panel whose decision is final.
4. The recipient will be chosen based on:
  - a. Evidence of academic ambition.
  - b. Academic excellence.
5. When considering applications, the Panel may give preference to applicants:
  - a. Who have had their study disrupted by extenuating circumstances.<sup>1</sup>

### **Scholarship terms**

6. The Scholarship will not be divided. If two or more candidates are of equal merit, the Selection Panel will decide upon the winner based on interviews with each candidate.
7. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded, it will be awarded in a subsequent year.
8. The Scholarship is payable on the registration of the successful recipient.
9. The recipient of the Fitzmaurice Scholarship cannot hold any other donor-funded Scholarship.
10. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

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<sup>1</sup> Extenuating circumstances will be considered on a case-by-case basis by the Selection Panel.

*Application Process:*

Applicants should submit a 500 word piece outlining why they have applied for the scholarship and demonstrating their financial need.

*Selection Process:*

The Selection Panel will be arranged with HUM and PPL for a specific date after the deadline. The Panel should include a Chairperson – ideally one of the Associate Deans of HUM – and between two and three other members. Previous versions of the rules above stipulated that the Panel be made up of the PPL-Philosophy Postgraduate Teaching Director and the Course Directors of Philosophy Postgraduate Taught courses.

Each panel member will score the applications. The preferences set out in rule 5 are meant to offer guidance and are to be used at the Panel's discretion. The panel will justify the selection of the recipient based primarily on the selection criteria set out in rule 4.

All scores will be collected, panel discussion on relative merits welcomed, and the top-scoring applicant will be offered the Scholarship. The Chair has the casting vote if required.

The Panel will inform the Stewardship team in the Development Office of the successful applicant and two reserve applicants. Justification for their choices must be included with the decision.

*Communications:*

ARM will keep a record of the Scholarship winners on Hobsons, but the Development Office is responsible for informing applicants of the status of their application and arranging payment of the scholarship.

Successful applicants should be emailed with the news and sent the terms of the Scholarship.

## **The Leipzig Postgraduate Scholarship in Modern European History**

The Leipzig Postgraduate Scholarship in Modern European History is awarded annually, and has been established to encourage a student to study a Taught Masters course offered by the School of History.

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Have accepted a place on any Postgraduate Taught degree course in the School of History.
  - b. Be undertaking study into Modern European History.

### **Value of award**

2. The Scholarship will pay the recipient's full course fees at the Home/EU rate (£7,150) for one academic year.

### **Selection process**

3. The Scholarship will be awarded by a Selection Committee whose decision is final.
4. The recipient will be chosen on the basis of their:
  - a. Academic history – usually a First Class degree will be required.
  - b. Potential for further academic progress.
5. When considering applications, the Committee may give preference to applicants:
  - c. Who have had their study disrupted by extenuating circumstances.<sup>1</sup>

### **Scholarship terms**

6. The Scholarship is payable after the recipient has completed the University's registration process.
7. If two or more candidates are judged to be of equal merit, the Scholarship may be divided between a maximum of two candidates. If more than two candidates are judged to be equal, the Selection Panel will decide on the winners following interviews with each candidate.
8. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.
9. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.
10. A report will be produced by the recipient at the end of each academic year with details of progress and achievements.

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<sup>1</sup> Extenuating circumstances will be considered on a case-by-case basis by the Selection Committee.

*Application Process:*

Applicants must demonstrate their intention to undertake studies (including a dissertation and course modules) which will focus on the field of Modern European History. They would be judged based on their personal statement submitted to the course, their references, and a dissertation/extended project study proposal, all of which would help the Selection Committee to ascertain that the applicant is genuinely deserving of a Scholarship in Modern European History.

*Selection Process:*

The Selection Panel will be arranged with HUM and HIS for a specific date after the deadline. The Panel should include a Chairperson – ideally one of the Associate Deans of HUM or the Head of the School of History – and between two and three other members. Past versions of the rules asked for this to be made up of a Professor of Modern European History, the Head of the School of History and the Director of Postgraduate Studies.

Each panel member will score the applications. The preferences set out in rule 5 are meant to offer guidance and are to be used at the Panel's discretion. The panel will justify the selection of the recipient based primarily on the selection criteria set out in rule 4.

All scores will be collected, panel discussion on relative merits welcomed, and the top-scoring applicant will be offered the Scholarship. The Chair has the casting vote if required.

The Panel will inform the Stewardship team in the Development Office of the successful applicant and two reserve applicants. Justification for their choices must be included with the decision.

*Communications:*

ARM will keep a record of the Scholarship winners on Hobsons, but the Development Office is responsible for informing applicants of the status of their application and arranging payment of the scholarship.

Successful applicants should be emailed with the news and sent the terms of the Scholarship.

## **The Monica Malik Scholarship**

The Monica Malik Scholarship is awarded to an Undergraduate student who has been granted refugee status by the UK Government, to study on an undergraduate course of any discipline at UEA.

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Have applied for an undergraduate place at UEA;
  - b. Be a refugee recognised by the UK government or have been granted Humanitarian Protection by the UK Government;
  - c. Not apply for a course at the UEA with a qualification aim that is equal to or lower than a qualification they already possess
2. Preference may be given to applicants:
  - a. Applying to study a course in the Faculty of Medicine and Health Sciences
  - b. Who come from a household with an income of less than £30,000 per annum

### **Value of award**

3. The Scholarship pays the recipient's full tuition fees at the Home/EU rate (£9,000 per annum) for at least three years of study.

### **Selection process**

4. The Scholarship is awarded by a Selection Panel whose decision is final.
5. The recipient will be chosen on the basis of:
  - a. Financial need
  - b. Experience of extenuating circumstances
  - c. Academic potential
  - d. Academic history

### **Scholarship terms**

6. The Scholarship is payable after the recipient has completed the University's registration process.
7. If two or more candidates are deemed to be of equal merit, the Scholarship will not be divided. The Selection Panel will decide on the recipient following interviews with each candidate.
8. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.
9. No person will be awarded the Scholarship more than once.
10. In the unlikely event that a recipient's refugee status is revoked by the UK Government the University reserves the right to remove the Scholarship with immediate effect.
11. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

### **Application Process:**

All applicants will be assessed on a 1000 (max) word application in which they should outline why they should receive the scholarship. Applicants may wish to include information on their:

- a. Financial need
- b. Experience of extenuating circumstances
- c. Academic potential
- d. Academic history

Selection Process:

The Committee should include a member of staff who can act as Chair – such as a Head of School or the Assistant Head of Admissions or Recruitment – and two or three other appropriate members of staff connected to undergraduate Admissions.

The Committee will score each applicant and will be asked to justify their scores based primarily on the points in rule 5.

The Committee will report their justifications and scoring of the applicants back to the Stewardship Officer, who will then inform the chosen recipient directly.

## **The Paul Head Memorial Scholarship**

The Paul Head Memorial Scholarship enables an undergraduate student to study in the Faculty of Social Sciences at the University of East Anglia.

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Have applied for a place on any three-year undergraduate level course in the Faculty of Social Sciences.
  - b. Be eligible to pay fees at the Home/EU rate.
  - c. Have been educated in the State Sector for the whole of their secondary education.
  - d. Come from a household with a total income of less than £30,000.
  - e. Come from a household in which their parents or guardians did not complete Higher Education.

### **Value of award**

2. The Scholarship will contribute £3,000 annually to the recipient's tuition fees for up to three years.

### **Selection process**

3. The Scholarship will be awarded by a Selection Committee whose decision is final.
4. The recipient will be chosen based on their:
  - a. Academic history.
  - b. Academic potential.
  - c. Financial need.
5. When considering the merit of applications, the Selection Committee may give preference to applicants:
  - a. Who are care leavers.
  - b. Who have had their study disrupted by extenuating circumstances.<sup>1</sup>
  - c. Who live in a low participation neighbourhood.<sup>2</sup>
  - d. Who have care responsibilities.

### **Scholarship terms**

6. The Scholarship is payable after the recipient has completed the University's registration process.
7. If two or more candidates are deemed to be of equal merit, the Scholarship will not be divided. The Selection Committee will decide on the winner following interviews with each candidate.
8. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.
9. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

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<sup>1</sup> Extenuating circumstances will be considered on a case-by-case basis by the Selection Panel.

<sup>2</sup> One which has been identified as having a low percentage of people attending university compared to the National average.



*Application Process:*

Eligible applicants to UEA are informed of this Scholarship in an email which will be sent by ARM as part of their normal CRM practice. They will be invited to fill in an application form, which in the past has asked them to explain why they should be awarded the Scholarship.

Applications will go through the Stewardship Officer and will be checked against the criteria in the rules above before being passed on to the Committee. They are then shortlisted by the Stewardship Officer to the top ten applicants, based on selection criteria, but also:

- Correct use of spelling, grammar and punctuation
- Written in plain English without using jargon
- Presentation
- Content
- Evidence of effort made
- Financial need

*Selection Process:*

The Scholarship has in the past been awarded by a selection panel made up of the Associate Deans for Admissions and for Learning & Teaching Quality and the Senior Faculty Manager for the Faculty of Social Sciences.

The Committee should include a member of staff who can act as Chair – such as a Head of School or an Associate Dean of the Faculty – and two or three other appropriate members of staff who are senior in their School.

The Committee will score each applicant and will be asked to justify their top three applicants based primarily on the points in rule 4 – rule 5 should be used at the Committee's discretion.

The Committee will report their justifications and scoring of the applicants back to the Stewardship Officer.

*Communications:*

The Stewardship Officer will contact the recipient to let them know that they have been successful, but not before getting in contact with Admissions to ensure that no other Scholarships have been offered to the applicant and that the information has been recorded on Hobsons.

*Contacts:*

DM: David Ellis

## **The UEA Booker Prize Foundation Scholarship**

The Booker Prize Foundation Scholarship is awarded to a Postgraduate student within the School of Literature, Drama and Creative Writing to enable them to study on the MA Creative Writing (Prose Fiction) course.

### **Eligibility**

1. To be eligible for this Scholarship, applicants must:
  - a. Have accepted an offer of a place on the MA Creative Writing (Prose Fiction)
  - b. Be from a Commonwealth Country – this includes: UK, Republic of Ireland and Zimbabwe.

### **Value of award**

2. The Scholarship is worth up to £25,000. It is awarded towards the recipient's full tuition fees, will contribute a stipend of an amount defined and standardised by the Arts and Humanities Research Council and will also contribute the cost of one return air fare if the recipient is travelling from overseas.

### **Selection process**

3. The Scholarship is awarded by a Selection Panel whose decision is final.
4. The recipient will be chosen on the basis of:
  - a. The quality of written work submitted within the application
  - b. Interview performance<sup>1</sup>

### **Scholarship terms**

5. The Scholarship is payable after the recipient has completed the University's registration process.
6. If two or more candidates are deemed to be of equal merit, the Scholarship will not be divided. The Selection Panel will decide on the winner following interviews with each candidate.
7. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.
8. No person will be awarded the Scholarship more than once.
9. The Scholar will agree to attend Booker Prize Foundation events, where appropriate, and will be known as the UEA Booker Prize Foundation Scholar.<sup>2</sup>
10. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

### **Application Process:**

Applicants to the Scholarship send a covering letter of up to 500 words in addition to their course application which explains their suitability for the Scholarship and includes their financial need, if relevant. The application should also include details of creative experience and intentions.

### **Selection Process:**

The recipient is chosen by a panel of tutors on the Prose Fiction MA and representative of The Booker Prize Foundation.

### **Communications:**

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<sup>1</sup> For an overseas applicant, an interview will take place either by phone or Skype.

<sup>2</sup> The recipient should agree to promote his/her status as the UEA Booker Prize Foundation Scholar through their professional social media and through their published work.

Communication will exist between the School of Literature, Drama and Creative Writing and the Development Office in conjunction with contacts at the Booker Prize Foundation, as below.

Contacts:

Secretary, The Booker Prize Foundation, currently Eve Smith

Georgette Ward – Development Manager, UEA Development Office

Henry Sutton, Jean McNeil and Gaby Wood – Judging Panel – UEA and The Booker Prize Foundation

Creative Writing Programme Director – Overall decision

### **The Victor Thomas Penfold Scholarship**

The Victor Thomas Penfold Scholarship supports a student on any three year Undergraduate course which either includes Politics or International Relations in the School of Politics, Philosophy, Language and Communication Studies at the University of East Anglia, or is offered by the Norwich Business School.

#### **Eligibility**

1. To be eligible, applicants for the Scholarship must:
  - a. Have applied to study on a three or four year Undergraduate programme which either includes Politics or International Relations in the School of Politics, Philosophy, Language and Communication Studies, or is offered by the Norwich Business School.
  - b. Live in England.
  - c. Come from a household with a total income of less than £30,000.

#### **Value of award**

2. The Scholarship is worth a total of £10,000, which is paid in three annual instalments and goes towards the recipients' tuition fees. If the recipient is studying on a four year programme, the scholarship will be split pro-rata.

#### **Selection process**

3. The Scholarship will be awarded by a Selection Committee, whose decision is final.
4. The Selection Committee may choose the recipient based on their:
  - a. Academic history.
  - b. Potential for further academic progress.
  - c. Passion for the chosen subject.
  - d. Financial need.
5. When considering the merit of applications, the Selection Committee may give preference to applicants:
  - a. Whose parents did not complete Higher Education.
  - b. Who are care leavers.
  - c. Who have had their study disrupted by extenuating circumstances.<sup>1</sup>
  - d. Who live in a low participation neighbourhood.<sup>2</sup>
  - e. Who have care responsibilities.

#### **Scholarship terms**

6. The Scholarship is payable after the recipient has completed the University's registration process.
7. If two or more candidates are deemed to be of equal merit, the Scholarship will not be divided. The Selection Committee will decide on the winner following interviews with each candidate.
8. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.

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<sup>1</sup> Extenuating circumstances will be considered on a case-by-case basis by the Selection Panel.

<sup>2</sup> One which has been identified as having a low percentage of people attending university compared to the National average.

9. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

*Application Process:*

Eligible applicants to UEA are informed of this Scholarship in an email which will be sent by ARM as part of their normal CRM practice. They will be invited to fill in an application form, which in the past has asked them to answer the question: If I were Prime Minister, the one policy change I would make is...

Applicants were to be judged on their:

- a. A Level results
- b. UCAS Personal Statement
- c. UCAS Reference(s)

Applications will go through the Stewardship Officer and will be checked against the criteria in the rules above before being passed on to the Committee.

*Selection Process:*

The Scholarship has in the past been awarded by a selection panel made up of Head of the School of Politics, Philosophy, Language and Communication Studies and the Director of Learning and Teaching and the Director of Admissions in the School of Politics, Philosophy, Language and Communication Studies.

The Committee should include a member of staff who can act as Chair – such as a Head of School or an Associate Dean of the Faculty – and two or three other appropriate members of staff who are senior in their School.

The Committee will score each applicant and will be asked to justify their top three applicants based primarily on the points in rule 5 – rule 6 should be used at the Committee's discretion.

The Committee will report their justifications and scoring of the applicants back to the Stewardship Officer.

*Communications:*

The Stewardship Officer will contact the recipient to let them know that they have been successful, but not before getting in contact with Admissions to ensure that no other Scholarships have been offered to the applicant and that the information has been recorded on Hobsons.

*Contacts:*

DM: David Ellis.

Donor: Graham Penfold, ID: 7914989.

Head of School: Prof Lee Marsden

Panel Contact: Libby Hill, Head of School Secretary