

THE COUNCIL



Minutes of the meeting held on 18 January 2016

Present: The Chairman of the Council (Mr R Jewson), the Treasurer (Mr J Sisson), Mr J Greenwell, Mr G Jones, Ms V Keller Dorsey, Dr K Skoyles, Dr W. Thomson, Mr M Williams, the Vice-Chancellor (Professor D. Richardson), the Pro Vice-Chancellor (Professor D. Petley), the Deputy Vice-Chancellor (Professor N. Ward), Professor G Schofield, Ms H. Lewis, Mr C. Brown and the Student Representatives (Mr C. Jarvis)

With: The Registrar and Secretary (Mr B Summers), the Director of Planning (Mr I. Callaghan), the Director of Finance (Mr S. Donaldson) the Head of Corporate Communications (Mr A. Stronach), the Assistant Registrar (Ms L. Williams) and the Senior Administrative Assistant (Mrs R. Phillips).

In attendance: The Executive Deans of Faculty (Professor J Collier, Professor P Gilmartin, Professor I. Harvey and Professor Y Tasker)

Apologies: Ms L. McGillivray and the Student Representative (Mr Y. Yu)

36. MINUTES

Confirmed

the minutes of the Council meeting held on 30 November 2015 and the minutes of the Extraordinary Meeting of Council held on 10 November 2015.

37. STATEMENTS BY THE CHAIR

The Chair gave his congratulations on the University appearing as one of the Top 100 International Universities and also as one of the Top 50 Places to Work out of 1,600 employers (fourth in the list of HEIs).

38. STATEMENTS BY THE VICE-CHANCELLOR

This item is covered below.

*39. VICE-CHANCELLOR'S REPORT TO COUNCIL

Received

the Vice-Chancellor's Report to Council. (A copy is filed in the Minute Book, ref. COU15D028).

(In addition to the written report the Vice-Chancellor made the following comments:

- The UCAS deadline for undergraduate applications passed on Friday and colleagues in ARM are working to process the latest applications. Indicative numbers suggest a 2.8% increase in applications which is an increase on last year's high point. It remains early days for international applications though numbers may be slightly down on PGT.)

COU15M006

COU-M2
18.01.2016
Min. 40

40. UEA PLAN

Considered and approved
the UEA Plan. (A copy is filed in the Minute Book, ref. COU15D029).

(The Vice-Chancellor presented the plan and commended it to Council. The principle difference from the last version that Council had reviewed was the clearer focus on objectives (c. 40 compared to 147 in the last plan) and a clearer view of the specific targets to be achieved. There was a larger section on the Region and the importance of the City to the student experience. It should be more straightforward to monitor the objectives and detailed operational plans would be commenced over the next few months. To support delivery of the plan an additional Executive group has been established (ET-Academic). In discussion Council members welcomed the changes to the plan and stated that it was a good outcome of a good process: being exciting and ambitious. It was suggested that a small card highlighting the key points could be produced for all staff together with an updated key facts booklet for Council members (similar to that produced for the private placement).

41. HEALTH & SAFETY 6 MONTHLY REPORT TO COUNCIL

Received
the Health and Safety 6 Monthly Report to Council. (A copy is filed in the Minute Book, ref. COU15D030)

42. STATUTE 7

Considered
a revision to Statute 7. (A copy is filed in the Minute Book, ref. COU15D031)

(It was confirmed that this version of the statute was considered to be the best negotiated outcome possible. There had been significant movement on both sides of the discussions and the next stage would be to consult with BIS before producing a special resolution at the next meeting of Council and then submitting the amended version of the Statute to the Privy Council.)

43. REVIEW OF COUNCIL EFFECTIVENESS

Noted
that at its meeting on 18 May 2015 Council resolved to establish a group, under the chairmanship of the Deputy Chair of Council, to review Council effectiveness and to consider all aspects of the revised Higher Education Code of Governance.

Considered
the report from the Council Effectiveness Committee and the recommendations contained therein. (A copy is filed in the Minute Book, ref. COU15D032)

(In discussion it was confirmed that from a review of the "must" requirements of the Higher Education Code of Governance the university was clearly in compliance with the Code. There was also compliance with the vast majority of the "Should" and "Could" statements and where there was no intention to adjust current practice to meet compliance there was a clear statement confirming the reasons for this. The major recommendations were:

- A single website gathering all key governance information in one place and enabling better communication on governance matters;
- The expansion of the CMC remit to incorporate a monitoring role for implementation of the review;
- A review of the extent to which our procedures met with the Corporate Code identifying differences and any actions arising from that review;
- A greater level of Senate and Council interaction.)

*44. CONFIDENTIAL STAFF MATTER

This minute is confidential and attached as a separate sheet.

45. ITEMS FOR REPORT

Received

the following Items for Report. (A copy is filed in the Minute Book, ref. COU15D034)

- (1) Sealings

46. DATES OF MEETINGS

Reported

- (1) that the date of the next Council meeting is Monday 14 March 2016 - 10.30am
(2) that the dates of future Council meetings are:

Monday 16 May 2016 – 10.30am
Monday 27 June 2016 – 10.30am

**47. REDUNDANCY COMMITTEE (1)

This minute is confidential and reserved and attached as a separate sheet.

**48. REDUNDANCY COMMITTEE (2)

This minute is confidential and reserved and attached as a separate sheet.