



University of East Anglia

Information Services Directorate

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[REDACTED]  
  
19 July 2016

Dear [REDACTED]

**Freedom of Information Act 2000 – Information request (ref: FOI\_16-132)**

We have now considered your request of 27 June 2016 as clarified on 04 July for a breakdown by 'Merchant services' and 'Card processing services' of our response to your prior request of 01 April 2016 (our ref: [FOI 16-087](#))<sup>1</sup>.

Our response is within the attached document entitled FOI\_16-132\_ Appendix A.xlsx.

On this occasion it is not possible to provide all the requested information. In line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University does not hold information on the contract expiry and contract review dates of some contracts. Further information is within the Appendix itself.

We hope this information will meet your requirements; however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

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Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

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<sup>1</sup> <https://portal.uea.ac.uk/information-services/strategy-planning-and-compliance/regulations-and-policies/information-regulations-and-policies/freedom-of-information/disclosure-log/financial-information/2016>

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