



University of East Anglia

Information Services Directorate

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[REDACTED]

23 June 2016

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_16-117)

We have now considered your request of 26 May 2016 for the following information:

“...can you tell me how many reports of injuries caused by mortar boards you have received in 2015, 2014, 2013, 2012, 2011?”

Can you detail what happened in the incident and if any compensation was paid out and the amount.”

Our response is on page 2 of this letter, together with a copy of your request.

On this occasion it is not possible to provide all the requested information. In line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University does not hold some of the requested information. Details are provided on page 2 of this letter.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Policy and Compliance Manager
University of East Anglia

Response to Freedom of Information Act 2000 request (FOI_16-117)

Under the Freedom of Information Act can you tell me how many reports of injuries caused by mortar boards you have received in 2015, 2014, 2013, 2012, 2011?

Can you detail what happened in the incident and if any compensation was paid out and the amount.

The requested information is within the table below.

Year	Reports of injuries	Description	Compensation
2015*	0	Not applicable	Not applicable
2014	1	One student continued to look forward after they had thrown their hat, against instructions, and was hit on the nose by a mortar board, resulting in a small cut and a nose bleed	<i>[Information not held, s.1(1), Freedom of Information Act]</i>
2013	0	Not applicable	Not applicable
2012	0	Not applicable	Not applicable
2011	0	Not applicable	Not applicable

For the incident in 2014, we hold no recorded information to indicate that any compensation was paid to the injured student.

* In addition to the recorded information in the above table, in 2015 there was an incident resulting in injury. This was verbally reported and no records are held relating to it.