

LTC15D091

Title: *HUM Course closures*
Author: Lorraine Newark
Circulation: Learning and Teaching Committee – 27 January 2016
Agenda: LTC15A003
Version: Final
Status: Open

Issue

Course closures of:

Last admission September 2015:

Forensic Linguistics and Translation FT	T1QQ19101
Forensic Linguistics and Translation PT	T2QQ19201

- (b) 2015/16, (d) 2014/15
 (c) version 2, (e) and (f) 2015/16 (e) version 2 2016/17
 (g) has I/C student expected to complete assessment 2014/15

American History with Modern History (three years)	(b) U1V238302/3
American History with Politics (3 Year)	(c) U1V2L2301/2
American Literature with Creative Writing (3 Year)	(d) U1T7WV301
American History with Politics (Pre 2013) (four year)	(e) U1V2L2401/2
BA American History with English History	(f) U1V238401B
American Studies (3 Year)	(g) U1T700301

Expected date for students to complete: 2014/15

(a) History of Art (Erasmus Aut Sem)	(a) U1V350301EA
(b) History of Art (Erasmus Spr Sem)	(b) U1V350301EB
(c) History of Art (Erasmus YA)	(c) U1V350301EY
(d) History of Art & Lit with a Foreign Lang	(d) U1V3R8401/2

(e) History of Art & Lit with French	(e) U1VT39401/2F
(f) History of Art & Lit with Spanish	(f) U1VT39401/2H
(g) History of Art & Lit with a Foreign Lang	(g) U1VT39402/3
(h) History & History of Art	(h) U1VV1H301/2
(i) History of Art & Literature	(i) U1VQ32302/3

Recommendation

Recipients are invited to note the closure of the courses.

Resource Implications

None

Risk Implications

None

Equality and Diversity

None

Timing of decisions

N/A

Further Information

Lorraine Newark, Coordinator and HUM LTQC Secretary, Arts Hub. Tel: 01603 592157, email: l.newark@uea.ac.uk

Background

Courses have all ceased to recruit.

Discussion

N/A

Attachments

Course closure forms

COURSE CLOSURE

1. COURSE INFORMATION			
Faculty	HUM	School	PPL
Course Title (incl. award)	Route Code	Admissions Code	UCAS Code
Forensic Linguistics and Translation FT	T1QQ19101		x
Forensic Linguistics and Translation PT	T2QQ19201		x
Are the above courses currently advertised?	In a prospectus or UEA website		NO
	With UCAS		NA
	Not currently being advertised		Yes
Are there applicants for the above course(s) currently in the system?	Yes		
	No		x
Academic year students will be / were last admitted to the above course(s)		September 2015	
Will there be students continuing on the course after it ceases to recruit?	Yes		
	No		x
If yes, how many?	Yr2		
	Yr3		
	Year Out (Industry/ Abroad)		
	Yr4		
¹ Expected date course will cease to be delivered (i.e. academic year in which final student(s) are expected to complete / completed)		2015-2016	

¹ This may be subject to change, due to commitments to intercalating students

2. RATIONALE & CONSULTATION		
Reasons for discontinuation of course		
As an independent MA course it has not recruited more than 6 students in any one year since its inception.		
Have continuing students affected by the closure of the course been consulted?	Yes	NA
	No	NA
Has an Equality Impact Assessment been carried out? (Refer to procedure for requirements; attach form if carried out).	Yes	
	No (not required)	?
What are the implications for students currently on the course(s)?		
No implications as closure will not affect current students		
Implications for, and consultations with, affected parties		
Please consider the following:		
<ul style="list-style-type: none"> • What are the implications, if any, for academic staff? • Has the School Teaching Director and Faculty AD Admissions been consulted? • Will any other Schools be affected? • Have Admissions, Recruitment and Marketing (ARM) been consulted? • Has the Faculty Finance Manager commented on the financial implications of the proposed closure? • Has the Faculty Dean been consulted? 		
<ul style="list-style-type: none"> - None as the specialist modules are being integrated into the MA in Applied Translation - Yes - No - Yes - Not explicitly to my knowledge but the closure is driven by faculty policy to improve efficiency - See previous answer 		

Plans for phasing out (including when all students should complete, modules to be offered during the phase-out period)
N/A

3. APPROVALS	
Signature of Teaching Director	Date
Helen Warner	7 th October 2015
Signature of Head of School	Date
Signature of Associate Dean, Admissions	Date
Signature of partner Head of School (for Joint Degrees only)	Date
Signature of Associate Dean, LTQ, on behalf of Faculty Learning, Teaching and Quality Committee	Date

4. ACTIONS REQUIRED AND NOTIFICATION OF ACTION TAKEN				
Following approval by AD, LTQ, complete your section, confirming action taken, and forward electronically to next recipient for their action				
Service	Responsible individual	Action Required	Date of Completion	Name/ Signature
Learning and Teaching Service	Secretary to FLTQC	Inform LTS coordinator responsible for the course	30/11/15	L. Newark
		Inform LTS Manager (Course Review) to record on Course Review Schedule	30/11/15	L. Newark
		Inform LTS Manager (LTC Secretary) for reporting to LTC	30/11/15	L. Newark
		Date of LTC meeting reported to:	Jan 16	L. Newark
		Forward form to ARM	30/11/15	L. Newark
Admissions, Recruitment and Marketing	Arm.operations@uea.ac.uk	Admissions Code made out of use		
		Removal from web/UCAS/other publicity as required		
		Forward form to Student Records		
Planning Office	cams.records@uea.ac.uk	Note closure date on system		
		Forward for info to:		
	Library	Ustl.lib@uea.ac.uk		
	Dean of Students	dos@uea.ac.uk		
	Union of UEA Students	union.academic@uea.ac.uk		
		Retain completed file copy		
Planning Office		Close course on system when closure date reached		

COURSE CLOSURE

1. COURSE INFORMATION			
Faculty	HUM	School	AMA
Course Title (incl. award)	Route Code	Admissions Code	UCAS Code
American History with Modern History (three years)	(c) U1V238302/3		V238
American History with Politics (3 Year)	(c) U1V2L2301/2		V2L2
American Literature with Creative Writing (3 Year)	(d) U1T7WV301		T7WV
American History with Politics (Pre 2013) (four year)	(e) U1V2L2401/2		V2L2
BA American History with English History	(f) U1V238401B		V238
American Studies (3 Year)	(g) U1T700301		T700
Are the above courses currently advertised?	In a prospectus or UEA website		NO
	With UCAS		NO
	Not currently being advertised		X
Are there applicants for the above course(s) currently in the system?	Yes		
	No		X
Academic year students will be / were last admitted to the above course(s)	(c) version 2 2013/14, (d) (e) (f) and (g) 2012/13 (e) version 2 2013/14		
Will there be students continuing on the course after it ceases to recruit?	Yes		
	No		X students recruited to

		BIM versions and replacement course
If yes, how many?	Yr2	
	Yr3	
	Year Out (Industry/ Abroad)	
	Yr4	
² Expected date course will cease to be delivered (i.e. academic year in which final student(s) are expected to complete / completed)	(b) 2015/16, (d) 2014/15 (c) version 2, (e) and (f) 2015/16 (e) version 2 2016/17 (g) has I/C student expected to complete assessment 2014/15	

² This may be subject to change, due to commitments to intercalating students

2. RATIONALE & CONSULTATION		
Reasons for discontinuation of course		
(b), (c), (e) and (f) replaced and recruiting to BA American History (d), (g) replaced with BIM version.		
Have continuing students affected by the closure of the course been consulted?	Yes	Course approval route and BIM
	No	
Has an Equality Impact Assessment been carried out? (Refer to procedure for requirements; attach form if carried out).	Yes	
	No (not required)	X
What are the implications for students currently on the course(s)?		
None		
Implications for, and consultations with, affected parties		
Please consider the following: <ul style="list-style-type: none"> • What are the implications, if any, for academic staff? • Has the School Teaching Director and Faculty AD Admissions been consulted? • Will any other Schools be affected? • Have Admissions, Recruitment and Marketing (ARM) been consulted? • Has the Faculty Finance Manager commented on the financial implications of the proposed closure? • Has the Faculty Dean been consulted? 		
Course approval process – standard consultations.		

Plans for phasing out (including when all students should complete, modules to be offered during the phase-out period)
N/A

3. APPROVALS	
Signature of Teaching Director	Date
Bex Tillett	6.11.15
Signature of Head of School	Date
Mark Jancovich	5.11.15
Signature of Associate Dean, Admissions	Date
Malcolm McLaughlin	5.11.15
Signature of partner Head of School (for Joint Degrees only)	Date
Signature of Associate Dean, LTQ, on behalf of Faculty Learning, Teaching and Quality Committee	Date

4. ACTIONS REQUIRED AND NOTIFICATION OF ACTION TAKEN				
Following approval by AD, LTQC, complete your section, confirming action taken, and forward electronically to next recipient for their action				
Service	Responsible individual	Action Required	Date of Completion	Name/ Signature
Learning and Teaching Service	Secretary to FLTQC	Inform LTS coordinator responsible for the course	30/11/15	L. Newark
		Inform LTS Manager (Course Review) to record on Course Review Schedule	30/11/15	L. Newark
		Inform LTS Manager (LTC Secretary) for reporting to LTC	30/11/15	L. Newark
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Admissions, Recruitment and Marketing	Arm.operations@uea.ac.uk	Admissions Code made out of use		
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Planning Office	cams.records@uea.ac.uk	Note closure date on system		
		Forward for info to:		
	Library	Ustl.lib@uea.ac.uk		
	Dean of Students	dos@uea.ac.uk		
	Union of UEA Students	union.academic@uea.ac.uk		
		Retain completed file copy		
Planning Office		Close course on system when closure date reached		

COURSE CLOSURE

1. COURSE INFORMATION			
Faculty	HUM	School	AMA (ART)
Course Title (incl. award)	Route Code	Admissions Code	UCAS Code
(b) History of Art (Erasmus Aut Sem)	(b) U1V350301EA		V350
(b) History of Art (Erasmus Spr Sem)	(b) U1V350301EB		V350
(c) History of Art (Erasmus YA)	(c) U1V350301EY		V350
(d) History of Art & Lit with a Foreign Lang	(d) U1V3R8401/2		V3R8
(e) History of Art & Lit with French	(e) U1VT39401/2F		VT39
(f) History of Art & Lit with Spanish	(f) U1VT39401/2H		VT39
(g) History of Art & Lit with a Foreign Lang	(g) U1VT39402/3		VT39
(h) History & History of Art	(h) U1VV1H301/2		VV1H
(ii) History of Art & Literature	(i) U1VQ32302/3		VQ32
Are the above courses currently advertised?	In a prospectus or UEA website		
	With UCAS		
	Not currently being advertised		X
Are there applicants for the above course(s) currently in the system?	Yes		
	No		X
Academic year students will be / were last admitted to the above course(s)		(a), (b), (c), (e), (f), (h) - No admissions. (d) 2007/08 (g) 2004/05 (i) 2012/13 (transfer in)	

Will there be students continuing on the course after it ceases to recruit?	Yes	
	No	X
If yes, how many?	Yr2	
	Yr3	
	Year Out (Industry/ Abroad)	
	Yr4	
³ Expected date course will cease to be delivered (i.e. academic year in which final student(s) are expected to complete / completed)	2014/15	

³ This may be subject to change, due to commitments to intercalating students

2. RATIONALE & CONSULTATION		
Reasons for discontinuation of course		
<p>(a), (b), (c), (i) - no admissions, replaced by BIM versions. (d), (e), (f), (g), (h) – no admissions. Those routes with admissions are being held open and the old CCS routes closed off.</p>		
Have continuing students affected by the closure of the course been consulted?	Yes	
	No	N/A
Has an Equality Impact Assessment been carried out? (Refer to procedure for requirements; attach form if carried out).	Yes	
	No (not required)	X
What are the implications for students currently on the course(s)?		
None		
Implications for, and consultations with, affected parties		
<p>Please consider the following:</p> <ul style="list-style-type: none"> • What are the implications, if any, for academic staff? • Has the School Teaching Director and Faculty AD Admissions been consulted? • Will any other Schools be affected? • Have Admissions, Recruitment and Marketing (ARM) been consulted? • Has the Faculty Finance Manager commented on the financial implications of the proposed closure? • Has the Faculty Dean been consulted? 		
No implications		

Plans for phasing out (including when all students should complete, modules to be offered during the phase-out period)
N/A

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Signature of Head of School	Date
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