

THE COUNCIL



Minutes of the meeting held on 30 November 2015

Present: The Chairman of the Council (Mr R Jewson), the Treasurer (Mr J Sisson), the Vice-Chancellor (Professor D. Richardson), the Deputy Vice-Chancellor (Professor N. Ward), the Pro Vice-Chancellor (Professor D. Petley), Mr J Greenwell, Mr G Jones, Ms V Keller Dorsey, Dr K Skoyles, Mr M Williams, Professor G Schofield, Ms H. Lewis, Mr C. Brown and the Student Representatives (Mr C. Jarvis and Mr Y. Yu)

With: The Registrar and Secretary (Mr B Summers), the Director of Finance (Mr S Donaldson), the Director of Planning (Mr I Callaghan), the Assistant Registrar (Ms L. Williams) and the Senior Administrative Assistant (Mrs R. Phillips).

In attendance: The Executive Deans of Faculty (Professor J Collier and Professor Y Tasker)

Apologies: Professor I Harvey, Dr W Thomson, Professor P Gilmartin, Ms L McGillivray

20. MINUTES

Confirmed

the minutes of the meeting held on 12 October 2015.

21. STATEMENTS BY THE CHAIR

The Chair congratulated Professor Changjiang Dong and his team who were recently announced as winners of the THE "Research Project of the Year" Award.

He also congratulated Mark Thompson (HIS) had been awarded the 2015 Jan Michalski Prize for Literature: an award not normally given for non-fiction publications.

There would be a celebratory event for both in due course.

22. STATEMENTS BY THE VICE-CHANCELLOR

The Vice-Chancellor confirmed that he would be addressing the Comprehensive Spending Review and the Green Paper during the Council Strategy Conference sessions. He also pointed out that whilst the current admissions position suggested numbers were down compared to last year, it should be remembered that there was significant growth in that year and applications are still higher than the prior year.

*23. HIGHER EDUCATION REVIEW

This minute is confidential and attached as a separate sheet.

24. VICE-CHANCELLOR'S REPORT

This minute is confidential and attached as a separate sheet.

COU15M004

COU-M2
30.11.2015
Min. *25

*25. STRATEGIC PROJECTS UPDATE

This minute is confidential and attached as a separate sheet.

*26. CREATION OF A NEW JOINT VENTURE

This minute is confidential and attached as a separate sheet.

27. FINANCIAL STATEMENTS

Reported

that the Audit Committee (6 November 2015) considered:

- (a) the confidential draft Financial Statements 2014-15 and
- (b) the confidential Auditors' report on the audit and the financial statements, including the draft letter of representation

Considered

a recommendation from the Audit Committee

- (1) that the Financial Statements, subject to any amendments recommended by the Audit Committee, for the year ended 31 July 2015 in the form in which they will be presented to the Court and published externally, including the Treasurer's report which forms an integral part of the statements, be approved. (A copy is filed in the Minute Book, ref. COU15D018)
- (2) that the letter of representation concerning the University's compliance with relevant laws and regulations be approved. See Appendix 2 of COU15D019 (A copy is filed in the Minute Book).

(The financial statements were also reviewed in draft together with the draft Treasurer's report, by the Finance Group at its meeting on 16 November 2015.)

(Council was also asked to consider adoption of the Committee of University Chairs recommended Statement of Primary Responsibility as updated in the last version of the Governance Code.)

RESOLVED

- (1) to adopt the Committee of University Chairs' recommended Statement of Primary Responsibility;
- (2) to authorise the signature of the Financial Statements by the Chairman, Treasurer, Vice-Chancellor and Director of Finance; and
- (3) to approve the letter of representation.

*28. FINANCIAL FORECASTS AND INSTITUTIONAL SUSTAINABILITY

This minute is confidential and attached as a separate sheet.

*29. AUDIT COMMITTEE

This minute is confidential and attached as a separate sheet.

30. COUNTER TERRORISM AND SECURITY ACT 2015

Received

a report from the Registrar and Secretary regarding the University's response to the Act. (A copy is filed in the Minute Book, ref. COU15D024)

31. FINANCE GROUP

Received

a confidential report from the Finance Group meeting which took place on 16 November 2015. (A copy is filed in the Minute Book, ref. COU15D025).

32. APPOINTMENT OF A GRIEVANCE COMMITTEE

Considered

the confidential report. (A copy is filed in the Minute Book, ref. COU14D003)

RESOLVED

to establish a grievance committee as outlined in the report.

33. ITEMS FOR REPORT

Received

the following Items for Report. (A copy is filed in the Minute Book, ref. COU15D026).

(1) Sealings

34. DATES OF MEETINGS

Reported

(1) that the date of the next Council meeting was Monday 18 January 2016.

(2) that the dates of future Council meetings were:

Monday 14 March 2016 - 10.30am

Monday 16 May 2016 – 10.30am

Monday 27 June 2016 - 10.30am

35. SENIOR OFFICERS' REMUNERATION COMMITTEE

Received

the confidential and reserved report of the Senior Officers' Remuneration Committee held on 29 June 2015. (A copy is filed in the Minute Book, ref. COU15D027)