

**LTC15D073**

**Title:** Approval of Bursaries, Scholarships and Prizes  
**Author:** Michele Pavey  
**Circulation:** LTC – 2 December 2015  
**Agenda:** LTC15A002  
**Version:** Final  
**Status:** Open

---

**Issue**

At its meeting on 24 June 2015, LTC agreed a revised process for the approval of bursaries, scholarships and prizes. As part of this revised process it was agreed that new bursaries, scholarships and prizes would be checked and approved by the Head of LTS Quality and a report would be made to each LTC on bursaries, scholarships and prizes approved since its last meeting.

**Recommendation**

Members are asked to receive this paper.

**Resource Implications**

N/A

**Risk Implications**

N/A

**Equality and Diversity**

N/A

**Further Information**

Dr Jon Sharp, Head of LTS (Quality), x7374

**Attachments**

Appendix 1 New Scholarships, Bursaries and Prizes approved since the LTC meeting on 21 October 2015.

1. The Paul Tucker Scholarship
2. The Biochemical Society Undergraduate Recognition Award

## 1. The Paul Tucker Scholarship

The Paul Tucker Scholarship supports a Welsh student enrolled on any undergraduate course in one of the Faculties of Science, Medicine and Health Sciences and Social Sciences.

### Eligibility

1. To be eligible, applicants must:
  - a. Have applied to any course in any of the following Faculties of Science, Medicine and Health Sciences, and Social Sciences.
  - b. Be Welsh.<sup>1</sup>
  - c. Be eligible to pay fees at the Home/EU rate.
  - d. Come from a household where the total household income is less than £30,000.

### Value of award

2. The Scholarship will be worth up to £5,500 towards the recipient's tuition fees each year for up to three years. The value of the scholarship shall not exceed the remaining balance in tuition fees once government funding has been applied.

### Selection process

3. The Scholarship will be awarded by a Selection Committee whose decision is final.
4. The Selection Committee may choose the recipient based on their:
  - a. Academic history.
  - b. Potential for further academic progress.
  - c. Financial need.
5. When considering the merit of applications, the Selection Panel may give preference to applicants:
  - a. Whose parents did not complete Higher Education.
  - b. Who are care leavers.
  - c. Who have had their study disrupted by extenuating circumstances.<sup>2</sup>
  - d. Who live in a low participation neighbourhood.<sup>3</sup>
  - e. Who have care responsibilities.

### Scholarship terms

6. The Scholarship is payable after the recipient has completed the University's registration process.
7. If two or more candidates are deemed to be of equal merit, the Scholarship will not be divided. The Selection Panel will decide on the winner following interviews with each candidate.
8. If no candidate is judged to be of sufficient merit, the Scholarship will not be awarded.
9. The recipient of the Paul Tucker Scholarship cannot hold any other UEA scholarship at the same time.
10. The Scholarship is subject to terms and conditions which must be formally agreed to by the recipient before the award is made.

#### *Application Process:*

Eligible applicants to UEA are informed of this Scholarship in an email which will be sent by ARM as part of their normal CRM practice. Applicants will then have to complete an application form.

Applications will go through the Stewardship Officer and will be checked against the criteria above before being passed on to the Committee.

#### *Selection Process:*

---

<sup>1</sup> This is defined as having lived in Wales for at least three years, or attending a Welsh Secondary School.

<sup>2</sup> Extenuating circumstances will be considered on a case-by-case basis by the Selection Panel.

<sup>3</sup> One which has been identified as having a low percentage of people attending university compared to the National average.

The Committee should include a member of staff who can act as Chair – such as a Head of School or an Associate Dean of the Faculty – and two or three other appropriate members of staff who are senior in their School or connected to undergraduate Admissions.

The Committee will score each applicant and will be asked to justify their top three applicants based primarily on the points in rule 4 – rule 5 should be used at the Committee's discretion.

The Committee will report their justifications and scoring of the applicants back to the Stewardship Officer.

*Communications:*

The Stewardship Officer will contact the recipient to let them know that they have been successful, but not before getting in contact with Admissions to ensure that no other Scholarships have been offered to the applicant and that the information has been recorded on Hobsons.

## **2. The Biochemical Society Undergraduate Recognition Award**

The Biochemical Society Undergraduate Recognition Award is offered to an outstanding undergraduate in any year of study, and must be related to a course of study in biochemistry or molecular bioscience in either the School of Chemistry or the School of Biological Sciences.

1. A Prize will be awarded in the autumn semester of 2015 for achievements in the 2014/15 academic year by a student registered on any BSc degree programme in Biochemistry or Biological & Medicinal Chemistry in either the School of Biological Sciences or the School of Chemistry.
2. The value of the Prize will be £50, given in the form of a cheque and the winner will also receive a framed certificate and one year's free membership of the Biochemical Society.
3. The Prize will be awarded for the highest mark obtained by a first year student during the 2014-15 academic year.
4. The Prize will be awarded on the recommendation of the Board of Examiners.
5. If there are two candidates judged to be of sufficient and equal merit, the Prize may be divided.