

THE COUNCIL



There will be a meeting of the Council at **09.30** on Monday 30 November 2015 in Committee Room 2, The Council House.

There will be refreshments available outside the room from 9am.

Registrar and Secretary
23 November 2015

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Council. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Council ask for them to be discussed. Items in Section C are for information only. Any member of the Council may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 26 November 2015. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Learn tab
- Then find the Council Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can be found online at the Committee Office website at (<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/council/council-2015-2016>)

2. MINUTES

To confirm
the minutes of the meeting held on 12 October 2015 (Enclosed).

3. STATEMENTS BY THE CHAIR

4. STATEMENTS BY THE VICE-CHANCELLOR

SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

COU15A004

A1. HIGHER EDUCATION REVIEW

To consider

the outcome of the recent Higher Education Review. COU15D014 (Divider A)

A2. VICE-CHANCELLOR'S REPORT

To receive

the Vice-Chancellor's report to Council. COU15D015 (Divider B)

*A3. STRATEGIC PROJECTS UPDATE

To consider

a confidential report providing the annual summary of strategic projects being undertaken. COU15D016 (Divider C)

- UCS
- INTO UEA
- Biomass
- NRP

A4. CREATION OF A NEW JOINT VENTURE

To consider

a proposal to form a new joint venture. COU15D017 (Divider D)

*A5. FINANCIAL STATEMENTS

To report

that the Audit Committee (6 November 2015) considered:

- (a) the confidential draft Financial Statements 2014-15 and
- (b) the confidential Auditors' report on the audit and the financial statements, including the draft letter of representation

To consider

a recommendation from the Audit Committee

- (1) that the Financial Statements, subject to any amendments recommended by the Audit Committee, for the year ended 31 July 2015 in the form in which they will be presented to the Court and published externally, including the Treasurer's report which forms an integral part of the statements, be approved. COU15D018 (Divider E)
- (2) that the letter of representation concerning the University's compliance with relevant laws and regulations be approved. See Appendix 2 of COU15D019 (Divider F)

(The financial statements were also reviewed in draft together with the draft Treasurer's report, by the Finance Group at its meeting on 16 November 2015.)

COU15A004

*A6. FINANCIAL FORECASTS AND INSTITUTIONAL SUSTAINABILITY

To consider

- (1) a confidential report from the Director of Finance which incorporates summary financial forecasts updated to reflect the 2014/15 outturn. The outturn for 2014/15 and the current year forecast will then be submitted to HEFCE. This paper also incorporates the financial factors impacting institutional sustainability. COU15D020 (Divider G)
- (2) a confidential report from the Director of Planning which incorporates the non-financial factors impacting institutional sustainability. COU15D021 (Divider H)

*A7. AUDIT COMMITTEE

To consider

the confidential Annual Report of the Committee. COU15D022 (Divider I)

To confirm

the signature of the annual assurance return. COU15D023 (Divider J)

A8. COUNTER TERRORISM AND SECURITY ACT 2015

To receive

a report from the Registrar and Secretary regarding the University's response to the Act. COU15D024 (Divider K)

SECTION B: ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Council ask for them to be discussed. Any member of the Council may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Thursday 26 November 2015.

Please look under 1. Business of the Agenda for details of how to view these documents.

*B1. FINANCE GROUP

To receive

a confidential report from the Finance Group meeting which took place on 16 November 2015. COU15D025 (Divider L).

*B2. APPOINTMENT OF A GRIEVANCE COMMITTEE

To consider

the confidential report. COU15D031 (Divider N)

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 27 November 2014.

COU15A004

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. ITEMS FOR REPORT

To receive
the following Items for Report. COU15D026

- (1) Sealings

C2. DATES OF MEETINGS

To report
(1) that the date of the next Council meeting is Monday 18 January 2016.

- (2) that the dates of future Council meetings are:

Monday 14 March 2016 - 10.30am

Monday 16 May 2016 – 10.30am

Monday 27 June 2016 - 10.30am

SECTION D: RESERVED AGENDA

Please look under 1. Business of the Agenda for details of how to view these documents.

D1. SENIOR OFFICERS' REMUNERATION COMMITTEE

To receive
the confidential and reserved report of the Senior Officers' Remuneration Committee held on 29 June 2015. COU15D027 (Divider M)