

ISC15D008

Title: Terms of Reference and Membership
Circulation: ISSC – 20 October 2015
Agenda: ISC15A001
Status: Open

INFORMATION STRATEGY AND SERVICES COMMITTEE
(Sub-Committee of the Executive team)

Terms of Reference

- (1) development of strategy. ~~This should take the form of an annual review and refresh of the Information Strategy~~ Ensuring that the annual Programme of Work is aligned to the ISD Strategy;
- (2) development of policy (including compliance). ~~The Information Framework and ICT Framework Project Boards should continue to develop policies for formal approval by the ISSC;~~
- (3) recommending the allocation of resources to support strategy and ensure compliance with policy. The ISSC should recommend the levels of central investment proposed for consideration by the ~~Planning and Resources Committee~~ ET-Resources and approval by Council. The ISSC should also consider the relationship and responsibilities of the central and the faculty ICT budgets;
- (4) Monitoring compliance with policy;
- (5) Audit (i.e. health check of QA mechanisms); and
- (6) To act as a Programme Board for major University ICT projects

Membership

Pro-Vice-Chancellor (Research) (Chair) - Professor D. Petley (2019)
Pro-Vice-Chancellor (Academic) - Professor N. Ward (2018)
The Executive Deans (or nominated representative with authority to speak on behalf of the Faculty)
Arts and Humanities - Professor Y. Tasker (2017)
Arts and Humanities Representative - Dr M. Sillence
Health - Professor J. Gazzard
Science - Dr B. Milner
Social Sciences - Professor J. Collier (2018)
Director of Information Services - Mr J. Colam-French
One Director of Support Services (nominated by the Registrar and with authority to speak on behalf of the Support Services) - Director of Finance (Mr S. Donaldson)
The Convenor of the IT Forum - Professor D. Stevens
Chair of the Library Forum - Dr S. Connolly
Chair of the ISD Education Board Pro-Vice-Chancellor (Academic) or nominee - Mrs H. Gillespie
Chair of the ISD Research Board Pro-Vice-Chancellor (Research) or nominee - TBD
Chair of ISD Corporate Information Systems Board - Chair of ISSC or nominee - Professor J. Collier
Academic Director of Taught Programmes - Dr A. Longcroft
Directors of University Services - Mrs A. Bingley, Dr A. Blanchflower and Ms H. Lewis
Undergraduate Education Officer of the UEA Union of Students - Mr C Rand (2016)

Secretary: Assistant Director, Strategy, Policy & Comp (ISD) - Mr R. Scott