

ISC15D001

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Matters arising from the minutes of ISSC meeting 9 June 2015

35. VCRS IN TEACHING SPACES

Received

a proposal for the removal of VCRs from teaching spaces (A copy is filed in the Minute Book, ref. ISC14D028)

Action: Before September, Director of Information Services to contact AMA to ensure they are aware of the change and the need to arrange for the conversion of their materials.

Response: An introduction session was held in AMA during department meeting in April, when colleagues were introduced to our new digitisation stations. One of these digitisation stations is located on the ground floor of the library. We also advised AMA colleagues, via Melanie Williams, that we are able to supply cables that will allow individual colleague to digitise directly (where copyright allows) from device, VHS player, DVD player to our media server through any UEA desktop.

36. COLLECTION DEVELOPMENT POLICY

Received

an update on consultation for the collection development policy. (A copy is filed in the Minute Book, ref. ISC14D030).

Action: Director of Information Services to undertake a full and wide-ranging consultation on changes to the collection development policy.

Response: The revised collection development policy is to be discussed under agenda item A1.

37. CONDITIONS OF COMPUTER USE

Received

annual review of the Conditions of Computer Use (A copy is filed in the Minute Book, ref. ISC14D026)

Action: Chair of IEB to develop guidance for social media use in L&T via LTC. Director of Information Services to add a link to this guidance to next revision of COCU.

Response: The link to the guidance on academic use of social media in learning and teaching will be added to COCU when it is available. It is to be developed during 15/16 and a draft will be offered to TPPG and LTC in March 2016.

HR has published their approved social media code of conduct for all staff. It is available on the web at <https://www.uea.ac.uk/hr/employee-information/policies/social-media-conduct>. A link to the HR code will also be added to the next revision of COCU.