

Guide to Campus Tours

Leading a tour on Applicant Days

We don't usually give you a set route to follow but we have a list of places that you should visit below. We've also got some hints and tips about giving a tour to a group too.

When you have your tour group ready please make sure you exit the building e.g. Congregation Hall before stopping to introduce yourself.

Make sure you stick to time and get back to Congregation Hall for 11:45am latest.

We will let you know if there are any building works etc.

Top tips for giving a tour

SMILE and enjoy yourself!

Gather your group of visitors together away from the crowd (to ease congestion and so they can hear you). Start by **introducing** yourself.

Briefly summarise what's going to happen and roughly the duration of the tour. Ask if anyone would like to go to see specific places.

Speak loudly and clearly.

Stop at various points to talk to your group. Never walk and talk – people at the back won't be able to hear you.

Visit the gazebos so you know which accommodation to visit on your tour.

Help the SAVS to show groups around their flat. Remember it will be busy, especially in the Ziggurats.

Personalise the tour with appropriate stories and tips from your time at university. Remember that people on your tour may be from different backgrounds so be careful not to say anything that might upset someone.

Ask if they have any questions during and at the end of the tour. Please remember that your responses to any questions should be honest; don't make anything up and, if you don't know, say so and signpost to where they can find an answer to their question.

Be enthusiastic and positive about the University and your own interests and experience. Everybody has their own view about the University, and it is your responsibility to provide the positive side to any negative comments.

Accommodation

Some main types of accommodation:

Standard accommodation means students share bathrooms with housemates. There's a sink in the room. Standard flats are in the Ziggurats – Norfolk or Suffolk Terrace. There's an option to have a single room or a twin room; twin rooms are shared between two people. There are multiple bathrooms/toilets in these flats. About 12 rooms are in each standard flat.

En suite accommodation means students have their own private bathroom and a shared kitchen. There are about 8-12 people living in each flat. Most of campus en suite accommodation is near the Bluebell Road entrance to campus; we also have Constable Terrace, near the Sainsbury Centre.

New residences opened this year are Hickling and Barton. These have combined kitchen and lounge areas, are en suite and house up to 12 people in each flat.

Village accommodation is all en suite and slightly cheaper than main campus. About 6-10 people live in each flat. Students have their own private bathroom and a shared kitchen. The Village is just across the road from main campus.

Dates: The deadline to apply for accommodation is 31 July each year.

Length of stay in accommodation: 38 weeks

Choosing accommodation: Applicants fill in a preference form and the accommodation office will try their best to allocate one of the applicant's top three room choices. This is not always guaranteed but the majority of students get their first choice.

Guarantee of a room on campus: There is no longer a restriction on the guarantee of accommodation based on where you live for Sept 2016 (so if you live within a 12 mile radius you should be guaranteed on campus accommodation).

What are you allowed in your room? New students are provided with a bed and a mattress and basic furniture but they need to buy things like bedding, duvet etc. Fridges in rooms are allowed for medical reasons only.

Living options for second year onwards: The majority of students live in accommodation on the bus routes into UEA. The Golden Triangle in Norwich (areas between Unthank Road and Earlham Road) has a large student population. The Union runs Homerun and Homelet, to help students find accommodation in their subsequent years of studying at UEA.

Contact details and location of accommodation office: The Accommodation Office is located in Nelson Court. Their phone number is 01603 592092 and email is accom@uea.ac.uk

Any difficult questions? Ask a member of staff in black polo shirt!

Other places to visit on your tour (and some facts you can mention)

HUBS – there are a number of hubs across campus where students hand in and receive work.

Square and The Street - (redesigned 2009), food outlets, the Street (including, Careercentral, bookshop, a bank and laundrette) and The Shop (including the Post Office).

Student Union - (refurbished summer 2015) clubs and societies; Concrete (award winning newspaper) one of the best live music venues with about 50 bands/yr. Waterfront city music venue... **Gigs**- Radio 1 Big Weekend 2015 Earlham Park, including Foo Fighters, Imagine Dragons, Muse, Taylor Swift, Clean Bandit, Jess Glynne, James Bay; **LCR/Waterfront** – Clean Bandit, Fratellis, Kasabian, Bastille, Years & Years, Lily Allen, Jess Glynne, SUM 41, Gabrielle Aplin, Public Image, Red Hot Chilli Peppers, Motorhead...etc. LCR also has club nights.

Sportspark - one of the most successful community sport facilities in the UK, gym, climbing wall, Olympic-sized pool

Library - extended 2008; over 800,000 books, 24hr opening hours

Campus - Medical Centre, dentist, pharmacy, chemist, 24 hr launderettes, Multi Faith Centre, the Broad, the river and Earlham Park

Student Services - offers information, advice, guidance and support for study skills, disabilities, finance, and mental health.

CareerCentral – helps students to find part-time jobs, work experience, paid internships, volunteer opportunities, interview and CV work-shops. Graduate paid internships

Teaching Wall - **Denys Lasdun** was the architect responsible for designing the Teaching Wall, the raised walkways, the central square and the Ziggurats (which are grade II listed buildings). His plan was that no building on campus should be more than a five minute walk away from any other.

Sainsbury Centre for Visual Arts - designed by Norman Foster, a public art museum, exhibitions from around the world, artists such as Degas, Francis Bacon, Henry Moore

Music centre – on campus, open to anyone, practice and rehearsal spaces for hire, personal tuition (costs money) or UEA Music Society offers mentoring, choir, orchestra. Details can be found on UEA website.

Useful websites

UEA pages <https://www.uea.ac.uk/brilliant>

Undergraduate Visit Us webpages: <https://www.uea.ac.uk/study/undergraduate/visit>

Accommodation Office: <https://www.uea.ac.uk/study/undergraduate/accommodation#>

Finance: <https://www.uea.ac.uk/study/undergraduate/finance>

Clubs and Societies: <http://www.ueastudent.com/groups>

General facts and figures

UEA

Founded in **1963**; currently has over **14,000 students**, over **300 courses**, over **3000 staff**

Consistently ranked within the top 10 for **Student Experience** (Times Higher Education Student Experience Survey), **1st** in 2013.

UK Top 20 (Guardian University Guide 2015, Times and Sunday Times Good University Guide 2015)

Part of the **Norwich Research Park**, one of Europe's largest groupings for research and development in the areas of plants, microbes, food, health, information systems and the environment. Premier research and teaching institution and almost 90% of research of international standing (RAE). **UEA is 10th in the UK for the quality of its research output** and 21st overall amongst all mainstream British institutions in the Research Excellence Framework (REF) 2014

Famous alumni include: Booker Prize winning author Ian McEwan; Radio 1 DJ Greg James; Dr Who star Matt Smith; Nobel Prize-winning biologist Sir Paul Nurse; Pirates of the Caribbean actor Jack Davenport; Lord of the Rings actor John Rhys-Davies; comedy writer and performer Paul Whitehouse; Lord Robert Winston; Sir David Attenborough; Sir Harold Pinter; Patrick Stewart; Gareth Malone and Lord Melvin Bragg

INTO provides dedicated state-of-the-art accommodation and teaching facilities for international students.

Norwich

Culture – Norwich was voted UNESCO's City of Literature in 2012, has The Forum public library. Also has two cathedrals and castle and over 1,500 historic buildings. Stephen Fry is from Norfolk.

Shopping – Norwich Lanes (set of independent shops, restaurants, bars) won national high street award 2014. Has one of largest UK open air market places. Norwich is in top 10 shopping destinations in Britain.

Nightlife – Music: As well as the LCR, UEA union runs the Waterfront – gigs, DJs, club nights. There's also the Arts Centre for gigs, comedy nights etc. **Clubbing:** Riverside and Prince of Wales Road. **Independent bars:** Franks Bar, Bird Cage, Playhouse Bar etc. – local gigs, comedy nights etc. **Theatres and cinemas:** usual cinema chains and arthouse Cinema City, Theatre Royal, Playhouse and Elizabethan replica Maddermarket Theatre.

Sport – As well as the Sportspark, Norwich has plenty of swimming pools, gyms and parks (Eaton Park near UEA has sponsored runs, rugby groups, golf, football etc.) Norwich also has a dry ski slope. Home to premiership football club Norwich City FC. Thetford Forrest (30 minute drive from Norwich) cycling, orienteering, walking.

Transport – Plenty of buses from campus to city centre take approx. 20 minutes and go to train station too. Trains to London (take under 2 hours), also to Birmingham, Manchester, Liverpool. Norwich has an international airport about 15 minutes from city centre.

Norfolk – lots of beautiful beaches (within 30 miles of Norwich), Norfolk Broads, safest county (Home Office stats 2012)